

**Butler County Board of Elections**  
**Regular Board Meeting Minutes**  
**June 10, 2024**

The Butler County Board of Elections met on Monday, June 10, 2024, at 9:00 a.m., for a regular meeting. Roll call was taken, and present were Chairman Frank Cloud, Member mariann penska, Member Todd Hall, Member Chris Wunnenberg III, Director Nicole Unzicker, Deputy Director Eric Corbin and several members of the public.

Chairman Cloud presented Document 1, Bills. Member Hall moved to approve the bills on Document 1; seconded by Member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Bills



**Regular Board Meeting Bills  
Butler County Board of Elections**

  
Chairman

  
Director

Grand Total \$ 83,143.42

Account / Vendor / Description	Amount	
<b>520000 - OFFICE SUPPLIES</b>		
MENARDS		
OFFICE SUPPLIES	\$12.95	
<b>MENARDS Total</b>	<b>\$12.95</b>	
<b>520000 - OFFICE SUPPLIES Total</b>		<b>\$12.95</b>
<b>524000 - GAS/FUEL/OIL</b>		
VOYAGER FLEET SYSTEM		
FUEL SUPPLIES	\$162.59	
<b>VOYAGER FLEET SYSTEM Total</b>	<b>\$162.59</b>	
<b>524000 - GAS/FUEL/OIL Total</b>		<b>\$162.59</b>
<b>529000 - OTHER MATERIALS/SUPPLIES</b>		
AMAZON CAPITAL SERVI		
ELECTION SUPPLIES	\$214.31	
KITCHEN SUPPLIES	\$38.67	
TRAINING ROOM PROJECTOR	\$1,435.50	
<b>AMAZON CAPITAL SERVI Total</b>	<b>\$1,688.48</b>	
BERNS GARDEN CENTER		
SECURITY PLANTERS SUPPLIES	\$260.24	
<b>BERNS GARDEN CENTER Total</b>	<b>\$260.24</b>	
QUALITY PUBLISHING C		
10,000 10-J ACKNOWLEDGEMENT CARDS	\$1,807.48	
<b>QUALITY PUBLISHING C Total</b>	<b>\$1,807.48</b>	
TOTAL OFFICE SOURCE		
ELECTION SUPPLIES	\$937.25	
<b>TOTAL OFFICE SOURCE Total</b>	<b>\$937.25</b>	
US BANK		
OFFICE SNACKS	\$28.74	
<b>US BANK Total</b>	<b>\$28.74</b>	
<b>529000 - OTHER MATERIALS/SUPPLIES Total</b>		<b>\$4,722.19</b>
<b>530000 - EQUIP/BLDG MAIN &amp; REPAIR SVC</b>		
DOMINION VOTING SYST		
SCREEN REPAIR OF TWO ICX	\$985.02	
RETURN SHIPPING OF ICX UNITS	\$323.30	

Bills

Account / Vendor / Description	Amount
DOMINION VOTING SYST Total	\$1,308.32
<b>530000 - EQUIP/BLDG MAIN &amp; REPAIR SVC Total</b>	<b>\$1,308.32</b>
<b>530075 - TECHNOLOGY SUPPORT</b>	
DOMINION VOTING SYST	
MARCH PRIMARY ON-SITE SUPPORT	\$4,500.00
DOMINION VOTING SYST Total	\$4,500.00
ESSVR LLC	
MAY 2024 VOTER FILE MAINTENANCE	\$7,749.19
ESSVR LLC Total	\$7,749.19
REVIZE LLC	
2024-2025 ANNUAL SUPPORT	\$428.00
REVIZE LLC Total	\$428.00
TENEX SOFTWARE SOLUT	
400 E-POLLBOOK ANNUAL SOFTWARE LICENSES	\$54,000.00
TENEX SOFTWARE SOLUT Total	\$54,000.00
<b>530075 - TECHNOLOGY SUPPORT Total</b>	<b>\$66,677.19</b>
<b>530150 - MEMBERSHIP DUES/LICSE RENEWAL</b>	
OAE0	
2024-2025 OAE0 MEMBERSHIPS	\$3,027.00
OAE0 Total	\$3,027.00
<b>530150 - MEMBERSHIP DUES/LICSE RENEWAL Total</b>	<b>\$3,027.00</b>
<b>530500 - TRAVEL &amp; TRAIN EXPENSE</b>	
SPIRIT SEMINARS AND	
REGISTRATION FEES	\$396.00
SPIRIT SEMINARS AND Total	\$396.00
<b>530500 - TRAVEL &amp; TRAIN EXPENSE Total</b>	<b>\$396.00</b>
<b>536000 - OTHER CONTRACT SVCS</b>	
BRITTON AND ASSOC	
BOARD MTG TRANSCRIBER	\$470.00
BRITTON AND ASSOC Total	\$470.00
HAGLAGE CONSTRUCTION	
RELOCATION OF BALLOT BOX	\$3,800.00
HAGLAGE CONSTRUCTION Total	\$3,800.00
MILLENNIUM BUSINESS	
FLEX COPIES	\$128.18
MILLENNIUM BUSINESS Total	\$128.18
MR TIRE AUTO SERVICE	
OIL CHANGE AND TIRE CHECK	\$114.60
MR TIRE AUTO SERVICE Total	\$114.60
US BANK	
TASK MANAGEMENT SOFTWARE	\$2,315.40
VAN GPS MONITOR	\$9.00
US BANK Total	\$2,324.40

Bills

Account / Vendor / Description	Amount
536000 - OTHER CONTRACT SVCS Total	\$6,837.18
<b>Grand Total</b>	<b>\$83,143.42</b>

Document 1

Chairman Cloud presented Document 2, the minutes of the May 13, 2024, meeting. Member penska moved to approve the May 13, 2024, meeting minutes on Document 2; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud                yea  
Member penska                yea  
Member Hall                    yea  
Member Wunnenberg        yea  
All in favor; motion carried.

Director Unzicker acknowledged receipt of the following directive.

2024-08 Removal of Non-citizens from Voter Registration Databases

Director Unzicker acknowledged receipt of the following advisory.

2024-02 H.B. 2, Presidential Candidates (135th General Assembly – Special Session)

Under New Business, Deputy Director Corbin introduced Document 3, Allocation of voting units and Polling Places for the November 5, 2024, General Election. Member Hall moved to approve the Voting Unit and Polling Places for the November 5, 2024, General Election on Document 3; seconded by Member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Unzicker presented Document 4, the Paper Ballot Allocation for the November 5, 2024, General Election. She explained that the allocation has been increased due to the expected high turnout. Member penska moved to allocate paper ballots as listed on Document 4; seconded by Member Hall. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Unzicker presented Document 5, Request for Authorization to Outsource Absentee Ballots for the November 5, 2024, General Election. She stated this is the same request that has been submitted several elections in a row. Member Hall moved to request authorization to outsource absentee ballots as outlined in Document 5; seconded by Member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Deputy Director Corbin introduced Document 6, Ohio Election Commission Referrals and explained there is one candidate who filed their 2024 Pre-Primary late. Member Hall moved to refer the candidate; seconded by member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The following candidate committee was late filing a 2024 Pre-Primary Campaign Finance report due March 7<sup>th</sup>, 2024, after receiving a written notice to file sent via regular mail on February 21st, 2024. The committee contacted the Board of Elections on March 11, 2024, informing the board they would be submitting the filing.

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**Candidate:**

- **Friends of TC Rogers (TC Rogers)**
  - Committee filed on 03/19/2024.

Director Unzicker presented Document 7, Candidates to be Certified to the November 5, 2024, General Election. All candidates on Document 7 have met the statutory requirements to appear on the ballot. Member penska moved to certify the candidates listed on document 7; seconded by Member Hall. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

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**Candidate**

The following candidate has met the statutory requirements.

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Certified \_\_\_\_\_  
Admin. Sign & Date

**Judge of the County Court (Area III) (Full term commencing 1/2/25)**

- Courtney Caparella-Kraemer

Director Corbin presented Document 8, 2024 Presidential General Election Administration Plan. He explained that the plan was recently reviewed and updated since that last time it was submitted for the March 19, Presidential Primary Election. There were some changes to the template which are outlined on pages five and six. Member penska asked of the document would be available online. Director Unzicker confirmed the document will be online. Member hall moved to approve the 2024 Presidential General Election Administration Plan, Document 8; seconded by member penska. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Unzicker presented Document 9, an ethics policy memo that the directors would like to make in addition to the Ohio Secretary of State ethics policy. She explained that the issues arose because of the wording on a party event donor list. Groups of staff members used their personal funds to donate to their respective parties and their donations were attributed to, "Butler County Board of Elections." This memo informs all staff members that the Board of Elections name should not be used when making donations or any other political activity. Member Hall moved to approve the ethics memo on Document 9; seconded by member penaka. Member Wunnenberg emphasized that the Board of Elections is bi-partisan to maintain election integrity and that staff members are encouraged to be active members of their party as

well as to be cooperative with members of the other party when working at the Board of Elections. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Unzicker said the next item of business is to discuss the open Precinct Election Official Coordinator I position.

Member penska moved to go into Executive Session to discuss personnel according to O.R.C. 121.22(G)(1) at 9:16 a.m.; seconded by Member Hall. Roll call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

At 9:21 a.m. Chairman Cloud stated the board is back in session.

Member penska moved to hire Zach Turner as the new precinct Election Official Coordinator I at a grade 3 level with a start date of June 24, 2024; seconded by Member Hall. Roll Call:

Chairman Cloud	yea
Member penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Under Old Business Director Unzicker explained that her and Deputy Director Corbin would like to discuss some items that had been raised during the public comment portion of past meetings.

Director Unzicker stated,

Public Comment: France conducts hand counted elections so Butler County can too.

Response: As we researched through multiple sources of France's electoral process, we summarized the information we found below:

- Voters are automatically registered on reaching the age of eighteen and added to the registration rolls.
- Voters are mailed pre-printed ballot papers, one for each candidate, pair of candidates (for departmental elections) or list.
- Voting:
  - The voter will either bring their pre-printed candidate ballot paper or pick one up at the table in the voting area.
  - Their registration is checked by an official
    - Voting by proxy is possible when the citizen cannot easily attend the polling station (reasons include: health problems, the citizen does not live in the voting constituency, away for work or vacations, jailed but has not yet been sentenced and deprived of civic rights etc.)
  - The voter enters a private booth and places the ballot paper of their candidate into an envelope.
  - The voter walks to the ballot box, where their identity is formally checked
    - In municipalities under 1,000 inhabitants an official identity document is optional if the deputy can attest of the identity.
- Hand Counting the ballots cast
  - One candidate per ballot paper
    - This is the main issue as ballots in the United States have many more contsts that need to be counted.



- Voting is on Sunday
- Each polling place has approximately 1,000 registered voters. During the day, poll workers at each polling place take note when 100 ballots have been cast. At that point the ballots are retrieved and sent to the counting station. This is repeated, each time another 100 ballots have been cast. Therefore, because the bulk of the counting is done during the day, the votes will have been counted within an hour and thirty minutes of the closing of the polls.
- These are still unofficial results on Election Night when first released.

## References

[https://en.wikipedia.org/wiki/Elections\\_in\\_France](https://en.wikipedia.org/wiki/Elections_in_France)

[https://ballot-access.org/2022/04/24/how-france-is-able-to-count-votes-so-](https://ballot-access.org/2022/04/24/how-france-is-able-to-count-votes-so-fast/)

[fast/https://www.votebeat.org/2023/11/17/hand-counting-ballots-election-security-france-cyber-ninjas/](https://www.votebeat.org/2023/11/17/hand-counting-ballots-election-security-france-cyber-ninjas/)

<https://www.politifact.com/article/2022/apr/13/why-france-reports-election-results-faster-us/>

Public Comment: When were the voting machines certified?

Response: As previously reported in a response at the April 1, 2024, board meeting. All certification dates for voting systems used in Ohio are provided in a document listed on the Ohio Secretary of State's website under "Voting Systems Certified for Use in Ohio (PDF).

Dominion System Democracy Suite 5.5

- 10/05/2018 (Original Certification)
- 10/23/2023

Dominion System Democracy Suite 5.5D

- 06/15/2022

Dominion System Democracy Suite 5.17

- 03/28/2023

## References

[https://www.sos.state.oh.us/globalassets/elections/bvme/certified-voting-systems-ohio\\_10-23-23.pdf](https://www.sos.state.oh.us/globalassets/elections/bvme/certified-voting-systems-ohio_10-23-23.pdf)

Under the General Office Update Director Unzicker informed the Board Members that her and Deputy Director Corbin invited the local Ohio House of Representatives to the Board of Elections for a tour, to discuss the registration process, pending legislation and to answer any election questions they may have. Two of the four representatives attended, and State Senator Lang is coming this week. Member penska asked if other dates were offered to the representatives, and if the materials will be provided to those who did not attend. Director Unzicker said all of the representatives were given the opportunity to reschedule if necessary and that all the materials have been sent to the Representatives who were not able to attend.

Director Unzicker informed the Board that the staff was given the opportunity to complete a CPR class which will prepare the office for the large number of voters coming through the office for early voting in the fall. Member Wunnenberg asked if the building has an AED. Director Unzicker said there is an AED in the building and the course covered how to use an AED. Deputy Director Corbin added that the AED was recently checked by the county and is functional.

Deputy Director Corbin reminded the Board Members about the Secretary of State Summer Conference on June 25-26, 2024, and said a meeting is scheduled with the Post Office later in the week to make sure we are prepared for the high volume of mail this fall.

Chairman Cloud asked if there was anyone who wanted to make a public comment. Four citizens presented comments to the Board.

With no further business, Member Hall moved to adjourn the meeting; seconded by Member Wunnenberg. Roll call:

Chairman Cloud                      yea

Member penska                    yea  
Member Hall                    yea  
Member Wunnenberg            yea  
All in favor; motion carried.

The meeting was adjourned at approximately 09:40 a.m.

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Frank Cloud, Chairman

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Nicole Unzicker, Director

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Todd Hall, Member

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Chris Wunnenberg III, Member

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mariann penska, Member