

Butler County Board of Elections
Board Meeting Minutes
March 4, 2024

The Butler County Board of Elections met on Monday, March 4, 2024, at 9:00 a.m., for a regular meeting. Roll call was taken, and present were Chairman Frank Cloud, Member mariann penska, Member Todd Hall, Member Chris Wunnenberg III, Director Nicole Unzicker, Deputy Director Eric Corbin, and several members of the public.

Chairman Cloud presented Document 1, Bills. Member Hall moved to approve the bills on Document 1; seconded by Member penska. Roll Call:

| | |
|-------------------|-----|
| Chairman Cloud | yea |
| Member penska | yea |
| Member Hall | yea |
| Member Wunnenberg | yea |

All in favor; motion carried.



**Regular Board Meeting Bills
Butler County Board of Elections**

[Signature]
Chairman

[Signature]
Director

Grand Total \$ 322,916.80

| Account / Vendor / Description | Amount |
|---|---------------------|
| 521000 - POSTAGE | |
| PITNEY BOWES BANK I | |
| RESERVE ACCOUNT 18850560 | \$10,000.00 |
| PITNEY BOWES BANK I Total | \$10,000.00 |
| 521000 - POSTAGE Total | |
| \$10,000.00 | |
| 525100 - SOFTWARE/HARDWARE EQUIP | |
| FEITIAN TECHNOLOGIES | |
| 400 FEITIAN IR301-ENCODERS | \$23,700.00 |
| FEITIAN TECHNOLOGIES Total | \$23,700.00 |
| TENEX SOFTWARE SOLUT | |
| 400 E-POLLBOOKS | \$264,800.00 |
| TENEX SOFTWARE SOLUT Total | \$264,800.00 |
| 525100 - SOFTWARE/HARDWARE EQUIP Total | |
| \$288,500.00 | |
| 528000 - SUBSCRIPTIONS | |
| COX FIRST MEDIA | |
| NEWSPAPER SUBSCRIPTION | \$215.88 |
| COX FIRST MEDIA Total | \$215.88 |
| 528000 - SUBSCRIPTIONS Total | |
| \$215.88 | |
| 529000 - OTHER MATERIALS/SUPPLIES | |
| AMAZON CAPITAL SERVI | |
| ELECTION SUPPLIES | \$911.64 |
| AMAZON CAPITAL SERVI Total | \$911.64 |
| JOS BERNING PRINTING | |
| ELECTION SUPPLIES | \$1,082.00 |
| JOS BERNING PRINTING Total | \$1,082.00 |
| KETMOY PRINTING | |
| 1200 POLLWORKER MANUALS | \$4,683.00 |
| KETMOY PRINTING Total | \$4,683.00 |
| MENARDS | |
| ELECTION SUPPLIES | \$51.49 |
| MENARDS Total | \$51.49 |
| ODP BUSINESS SOLUTIO | |

Bills

| Account / Vendor / Description | Amount |
|--|---------------------|
| ELECTION SUPPLIES | \$507.39 |
| ODP BUSINESS SOLUTIO Total | \$507.39 |
| ONLINE LABELS LLC | |
| ELECTION SUPPLIES | \$238.22 |
| ONLINE LABELS LLC Total | \$238.22 |
| QUALITY PUBLISHING C | |
| 23100 HELP WANTED INSERTS | \$583.42 |
| QUALITY PUBLISHING C Total | \$583.42 |
| TOTAL OFFICE SOURCE | |
| ELECTION SUPPLIES | \$2,106.00 |
| TOTAL OFFICE SOURCE Total | \$2,106.00 |
| US BANK | |
| ELECTION SUPPLIES | \$2,520.09 |
| US BANK Total | \$2,520.09 |
| 529000 - OTHER MATERIALS/SUPPLIES Total | \$12,683.25 |
| 530075 - TECHNOLOGY SUPPORT | |
| ESSVR LLC | |
| JANUARY VOTER FILE SUPPORT | \$7,749.19 |
| ESSVR LLC Total | \$7,749.19 |
| 530075 - TECHNOLOGY SUPPORT Total | \$7,749.19 |
| 530550 - EMPLOYEE JOB RELATED MILEAGE | |
| KIM ELLENBURG | |
| HS POSTER DELIVERIES | \$50.25 |
| KIM ELLENBURG Total | \$50.25 |
| 530550 - EMPLOYEE JOB RELATED MILEAGE Total | \$50.25 |
| 536000 - OTHER CONTRACT SVCS | |
| MILLENNIUM BUSINESS | |
| FLEX COPIES | \$509.88 |
| MILLENNIUM BUSINESS Total | \$509.88 |
| ROBERT HALF INTERNAT | |
| TEMP AGENCY | \$3,013.35 |
| ROBERT HALF INTERNAT Total | \$3,013.35 |
| SECURITY LOCK COMPAN | |
| DEADBOLT REPLACEMENT | \$129.00 |
| SECURITY LOCK COMPAN Total | \$129.00 |
| STATE OF OHIO TREASU | |
| FINGER PRINT SERVICES | \$66.00 |
| STATE OF OHIO TREASU Total | \$66.00 |
| 536000 - OTHER CONTRACT SVCS Total | \$3,718.23 |
| Grand Total | \$322,916.80 |

Chairman Cloud presented Document 2, the minutes of the February 12, 2024, meeting. Member penska moved to approve the February 12, 2024, meeting minutes on Document 2; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud yea
 Member penska yea
 Member Hall yea
 Member Wunnenberg yea

All in favor; motion carried.

Under New Business, Director Unzicker presented Document 3, Application for Records Disposal. Member Wunnenberg moved to destroy the records listed on Document 3; seconded by Member penska. Roll Call:

| | |
|-------------------|-----|
| Chairman Cloud | yea |
| Member penska | yea |
| Member Hall | yea |
| Member Wunnenberg | yea |

All in favor; motion carried.

Deputy Director Corbin introduced Document 4, Allocation of voting units and Polling Places for the March 19, 2024, Primary Election. He explained there are some changes from the last time the document was presented to the Board. One polling location was moved onto Creekside Elementary and Miami Middletown had a building change on the same campus, with the same street address. Two other entrances were changed for voters, and they have been notified. Member penska moved to approve the Voting Unit and Polling Places for the March 19, 2024, Primary Election on Document 4; seconded by Member Wunnenberg. Roll Call:

| | |
|-------------------|-----|
| Chairman Cloud | yea |
| Member penska | yea |
| Member Hall | yea |
| Member Wunnenberg | yea |

All in favor; motion carried.

Director Unzicker presented Document 5, the Paper Ballot Allocation for the March 19, 2024, Primary Election. She explained that the allocation has changed since that last time it was presented to the Board because there are precincts that have no issues so Issues Only ballots are not needed. Member Hall moved to allocate paper ballots as listed on Document 5; seconded by Member penska. Roll Call:

| | |
|-------------------|-----|
| Chairman Cloud | yea |
| Member penska | yea |
| Member Hall | yea |
| Member Wunnenberg | yea |

All in favor; motion carried.

Under General Office Updates Director Unzicker gave an update explaining that about 900 Precinct Election Officials have attended training for the upcoming election and Location Supervisor training starts next week. She noted that about 1,700 people have voted early in-person at the Board of Elections. She also informed the Board that the new Public Relations Person is doing well and has been able to send out a lot more information to the public via social media and the website.

Member Hall asked how the flow of the parking lot is working. Director Unzicker said there have been some growing pains but now that the markings are on the ground visitors understand what to do much better. Member penska asked if there were plans to close Northbound Hampshire. Director Unzicker said the office does not plan to close the road but has contacts at the sheriff's office if a closure is needed.

Member Hall moved to go into Executive Session to discuss security according to O.R.C. 121.22(G)(6) at 9:07 a.m.; seconded by Member penska. Roll call:

| | |
|-------------------|-----|
| Chairman Cloud | yea |
| Member penska | yea |
| Member Hall | yea |
| Member Wunnenberg | yea |

All in favor; motion carried.

At 9:23 a.m. Chairman Cloud stated the board is back in session.

Chairman Cloud asked if there was anyone who wanted to make a public comment. Five citizens presented comments to the Board.

With no further business, Member Hall moved to adjourn the meeting; seconded by Member penska. Roll call:

| | |
|-------------------|-----|
| Chairman Cloud | yea |
| Member penska | yea |
| Member Hall | yea |
| Member Wunnenberg | yea |

All in favor; motion carried.

The meeting was adjourned at approximately 09:35 a.m.

Frank Cloud, Chairman

Nicole Unzicker, Director

Todd Hall, Member

Chris Wunnenberg III, Member

mariann penska, Member