

Butler County Board of Elections

Board Meeting Minutes

October 12, 2020

The Butler County Board of Elections met on Monday, October 12, 2020, at 9:30 a.m., for a regular meeting. Roll call was taken and present were Chairman Frank Cloud, Member Mariann Penska, Member Todd Hall, Member Chris Wunnenberg, Director Diane Noonan, Deputy Director Eric Corbin, Secretary of State Regional Liaison Kenneth Henning, and Poll Worker Administrator/Executive Assistant Melissa Trotta.

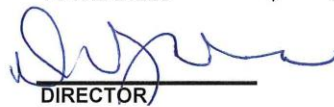
Director Noonan presented Document 1, Bills. Member Penska moved to approve the bills on Document 1; seconded by Member Hall. Roll Call:

Chairman Cloud yea
 Member Penska yea
 Member Hall yea
 Member Wunnenberg yea
 All in favor; motion carried

BILLS			
October 12, 2020			
0100-5460-520000	Office supplies	\$	666.91
0100-5460-529000	Other mat'l & supplies	\$	869.35
0100-5460-530075	Technology support	\$	8,101.49
0100-5460-530310	Rental/lease - equip & vehicles	\$	1,881.68
0100-5460-536000	Contract services	\$	6,049.29
12275460-542000	Security/CARES grant	\$	104,750.22
PAID FROM THE GENERAL FUND	TOTAL BILLS	\$	122,318.94



 CHAIRMAN



 DIRECTOR

OFFICE SUPPLIES (520000)

Home Depot

Warehouse supplies	\$	8.98
Rubber hoses for front planters	\$	98.78
Mini fridge for tabulation area	\$	179.00
Warehouse supplies	\$	127.00
Planter supplies	\$	20.44

Office Depot Inc

Office supplies	\$	203.89
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TNT Papercraft Inc

Calendars	\$	28.82
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TOTAL OFFICE SUPPLIES (520000) \$ 666.91

OTHER MATERIAL/SUPPLIES (529000)

Amazon

PPE supplies	\$	222.70
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Home Depot

Warehouse supplies	\$	72.57
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Noonan, Diana

10 patriotic swags for EV	\$	177.87
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Office Depot Inc

Election supplies	\$	101.04
Election supplies	\$	47.18
Election supplies	\$	51.44
Election supplies	\$	49.90

Onlinelabels.com

24 dymo and 250 badge labels	\$	146.65
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TOTAL OTHER MATERIAL/SUPPLIES (529000) \$ 869.35

TECHNOLOGY SUPPORT (530075)

Corbin, Eric

Talent LMS for pollworker training	\$	529.00
Data Information Management Systems		
Dimsnet voterfile maintenance, Sept 2020	\$	7,523.49
Noonan, Diane		
Monthly time tracking software, Oct 2020	\$	49.00
TOTAL TECHNOLOGY SUPPORT (530075)	\$	8,101.49

RENTAL/LEASE - EQUIP & VEHICLES (530310)

Great American Financial Services Co		
New SOS copier, 5th monthly lease and maintenance fees	\$	146.42
Pitney Bowes		
Maintenance and lease, meter equipment 7/30/20-10/29/30	\$	1,735.26
TOTAL RENTAL/LEASE - EQUIP & VEHICLES (530310)	\$	1,881.68

OTHER CONTRACT SERVICES (536000)

Fedex		
August shipment for CBS	\$	8.70

Frontier Communications		
Foreign listing, 08/22/20-9/21/20	\$	6.50
Hamilton City		
50,000 pollworker recruitment flyers inserted in utility bills	\$	350.00
Haglage Construction		
Relocations of 2 ballot boxes	\$	1,560.00
Millennium Business Systems		
Flex copies, 8/9/2020-9/8/2020 billing period SOS	\$	455.93
Millet Hall		
Rental agreement for Nov 3, 2020	\$	750.00
Pinnacle Paving		
Line stripe around ballot boxes	\$	495.00
Pitney Bowes		
Travel and installation of print head in the mail equipment	\$	236.00
Robert Half International, Inc		
Temp agency, worked ending 9/11/2020	\$	2,187.16
TOTAL OTHER CONTRACT SERVICES (536000)	\$	6,049.29
Election Security Grant (12275460-542000)		
Aegis Protective Services		
Installation of 4 security cameras	\$	4,134.55
Amazon		
PPE supplies	\$	605.58
PPE supplies	\$	991.40
PPE supplies	\$	187.00
Corbin, Eric		
Various supplies	\$	2,708.47
Dominion		
2 central count scanners	\$	27,123.69
Home Depot		
Modular pass through cables	\$	43.63
Spray bottles for Polls	\$	250.16
Integrated Voting System		
50,000 blank ballots stock		\$5,715.00
Office Depot		
96 disinfectant sanitizing sprays for polls/disposable pens for pwkers	\$	494.67
100 boxes of gloves	\$	1,848.00

Election supplies for pollworkers	\$	494.67
Noonan, Diane Planter supplies	\$	344.95
Paradise Graphix Ballot box wrap	\$	420.00
Photodon 1500 screen protectors	\$	41,554.65
Quadient 1 ballot folder/inserters	\$	12,317.00
Uline Inc Machine tables and casters	\$	515.80
Carts, tables and file cabinets	\$	5,001.00
TOTAL ELECTION SECURITY GRANT (542000)	\$	104,750.22

Director Noonan presented Document 2, the minutes of the September 14, 2020, meeting. Member Penska moved to approve the September 14, 2020, meeting minutes on Document 2; seconded by Member Hall. Roll Call:

Chairman Cloud yea
Member Penska yea
Member Hall yea
Member Wunnenberg yea
All in favor; motion carried

Director Noonan acknowledged receipt of the following directives:

- 2020-20 Ohio Democratic Party, et al. v. LaRose Litigation
- 2020-21 Replacement Absentee Ballots and Provisional Voting
- 2020-22 Directive 2020-16; The Use of Secure Receptacles Outside of the Boards of Elections; Litigation; and the Use of Election Officials to Receive Absentee Ballots Outside the Boards of Elections

Under Election Business, Director Noonan presented Document 3, Reallocate Voting Units and Polling Places for the November 3, 2020, General Election. Director Noonan stated the Miami University Shriver polling location moved to Miami Millet Hall and, there were entrance changes for three other polling locations. Member Hall moved to Reallocate Voting Units and

Polling Places for the November 3, 2020, General Election as listed on Document 3; seconded by Member Penska. Roll Call:

Chairman Cloud	yea
Member Penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried

Director Noonan presented Document 4, Reallocate Paper Ballots for the November 3, 2020, General Election. Director Noonan stated the allocation did not change from the first allocation. Member Hall moved to Reallocate Paper Ballots for the November 3, 2020, General Election as listed on Document 4; seconded by Member Penska. Roll Call:

Chairman Cloud	yea
Member Penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried

Director Noonan presented Document 5, Directive 2020-22 Elections Officials to Receive Absentee Ballot Outside the Boards of Election. Director Noonan explained the directive set forth by the Secretary of State allows board employees to collect absentee ballots outside of the office of the Board of Elections. Member Penska asked where would the designated area be. Deputy Director Corbin stated that there are different options available. Member Hall moved to approve Directive 2020-22 Elections Officials to Receive Absentee Ballot Outside the Boards of Election as listed on Document 5; seconded by Member Penska. Roll Call:

Chairman Cloud	yea
Member Penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried

Under New Business, Director Noonan informed the Board she spoke with a voter's family member regarding the voter's party affiliation. Director Noonan said our records show Democratic, but the family member insists the voter is a Republican. Member Hall asked if somebody contacted the voter directly. Director Noonan said yes Election Services Manager Angie Myers had contacted the voter. Assistant Election Services Manager Angie Myers explained to the voter a Democratic ballot was cast in the March 17, 2020, Primary Election. Mrs. Meyers told the voter if the wrong ballot is received, they should have asked the clerk for the correct ballot. She expressed a voter can file a challenge of party affiliation no later than twenty days after the Primary election. Chairman Cloud asked Director Diane Noonan and Deputy Director Corbin to determine if it is legally allowed to change party affiliation.

Under Director's Report, Director Noonan stated there are 12,572 Democratic ballots applications, 13,508 Republican ballots applications and 35,833 no-party ballot applications. A total of 61,913 have been submitted and 8,536 in-person as of Friday. Director Noonan said 363 Precinct Election Officials (PEOs) have trained online and 785 have trained in person, with a total of 1,148 total trained as of Friday, and 827 PEOs still need training.

Under Deputy Director's Report, Deputy Director Corbin stated the staff is doing a great job. They are very efficient and flexible with the continuous changes. He said early voting is running smoothly.

Chairman Cloud moved to go into Executive Session to discuss personnel according to O.R.C. 121.22(G)(1) at 10:11 a.m.; seconded by Member Hall. Roll call:

Chairman Cloud	yea
Member Penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

At 10:25 Chairman Cloud stated the Board is back in session.

With no further business, Chairman Cloud moved to adjourn the meeting; seconded by Member Penska. Roll call:

Chairman Cloud yea
Member Penska yea
Member Hall yea
Member Wunnenberg yea
All in favor; motion carried.

The meeting was adjourned at approximately 10:26 a.m.

Frank Cloud, Chairman

Diane Noonan, Director

Todd Hall, Member

Chris Wunnenberg III, Member

Mariann Penska, Member