

**Butler County Board of Elections  
Board Meeting Minutes  
December 19, 2016**

The Butler County Board of Elections met on Monday, December 19, 2016, at 9.05 a.m. for a regular meeting. Roll call was taken and present were Chairman Frank Cloud, Member Kathy Wyenandt, Member Todd Hall, Member Chris Wunnenberg, Director Diane Noonan, Deputy Director Jocelyn Bucaro and Executive Assistant Donna DeFazio.

Chairman Cloud submitted the minutes of November 7, 2016 and November 8, 2016 for approval. Member Wunnenberg moved to approve the minutes; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Noonan acknowledged the Receipt of the follow Directives, Advisories and Memorandum from the Secretary of State:

**Directives**

<b>12/02/2016</b>	<b>2016-49</b>	<b>Allegations of Voter Suppression or Voter Fraud in the November 8, 2016 General Election</b>
<b>12/08/2016</b>	<b>2016-50</b>	<b>United States Elections Assistance Commission (EAC) Survey: 2014-2016</b>
<b>12/08/2016</b>	<b>2016-51</b>	<b>Appointments to the Board of Elections in Each County For Full Terms Commencing March 1, 2017; Board's 2017 Reorganization</b>

**Advisory**                         **None**

**Memorandum**                         **None**

Under Election Business, Director Noonan stated the Board needs to certify the Post-Election Audit. There was a change in two votes adding one vote for Donald Trump and one vote for Hillary Clinton. The change was due to paper

ballots as the scanner did not read the voters' marking on the ballot. Member Wunnenberg moved to certify the Post-Election Audit; seconded by Member Hall.

Roll call:

Chairman Cloud            yea  
 Member Wyenandt        yea  
 Member Hall              yea  
 Member Wunnenberg     yea

All in favor; motion carried.

Election Summary Report  
 2016 NOVEMBER GENERAL  
 Summary For Jurisdiction Wide, All Counters, All Races  
 Butler County Official Results  
 Board Certified  
 Amended

Date: 12/15/16  
 Time: 15:27:36  
 Page: 1 of 5

Registered Voters 248120 - Cards Cast 176301 71.05%      Num. Report Precinct 282 - Num. Reporting 282 100.00%

PRESIDENT UNITED STATES		
	Total	
Number of Precincts	282	
Precincts Reporting	282	100.0 %
Times Counted	176301/248120	71.1 %
Total Votes	174996	
Hillary Clinton	58643	33.51%
Richard Duncan	566	0.32%
Gary Johnson	5790	3.31%
Jill Stein	1173	0.67%
Donald J. Trump	106977	61.13%
James Jerome Bell	0	0.00%
Michael Bickelmeyer	0	0.00%
Darrell L. Castle	71	0.04%
Cherunda Fox	1	0.00%
Ben Hartnell	3	0.00%
Tom Hoefling	12	0.01%
Bruce E. Jaynes	0	0.00%
Chris Keniston	3	0.00%
Barry Kirschner	1	0.00%
Laurence Kotlikoff	0	0.00%
Joseph Maldonado	0	0.00%
Michael A. Maturen	16	0.01%
Evan McMullin	579	0.33%
Monica Moorehead	0	0.00%
Joe Schriener	3	0.00%
Mike Smith	3	0.00%
Josiah R. Stroh	0	0.00%
Douglas W. Thompson	0	0.00%
Write-in Votes	1155	0.66%

CONGRESSMAN 8TH DISTRICT		
	Total	
Number of Precincts	282	
Precincts Reporting	282	100.0 %
Times Counted	176301/248120	71.1 %
Total Votes	163661	
Warren Davidson	108635	66.38%
Steven Fought	48176	29.44%
Derrick J. Hendricks	6850	4.19%

STATE SENATE 4TH DISTRICT		
	Total	
Number of Precincts	270	
Precincts Reporting	270	100.0 %
Times Counted	170758/237701	71.8 %
Total Votes	156390	
Bill Coley	105810	67.66%
John D. Kinne	50580	32.34%

STATE HOUSE REP 51ST DISTRICT		
	Total	
Number of Precincts	90	
Precincts Reporting	90	100.0 %
Times Counted	48813/72695	67.1 %
Total Votes	44795	
Johnny H. Hamilton	15509	34.62%
Wes Retherford	29286	65.38%

STATE HOUSE REP 52ND DISTRICT		
	Total	
Number of Precincts	89	
Precincts Reporting	89	100.0 %
Times Counted	67198/86690	77.5 %
Total Votes	47448	
Margaret K. Condit	47448	100.00%

UNITED STATES SENATOR		
	Total	
Number of Precincts	282	
Precincts Reporting	282	100.0 %
Times Counted	176301/248120	71.1 %
Total Votes	169883	
Tom Connors	2275	1.34%
Joseph R. DeMare	2306	1.36%
Rob Portman	117597	69.22%
Scott Rupert	2286	1.35%
Ted Strickland	45307	26.67%
James Stahl	1	0.00%
Write-in Votes	111	0.07%

STATE HOUSE REP 53RD DISTRICT		
	Total	
Number of Precincts	95	
Precincts Reporting	95	100.0 %
Times Counted	54747/78316	69.9 %
Total Votes	50647	
Candice Keller	33020	65.20%
Suzi Rubin	17627	34.80%

*John C. Cloud*  
*John W. Wyenandt*  
*Ally Wunnenberg*  
*Michael R. Hall*

*James R. Noonan*  
*Shane A. Allen*

Under Old Business, Director Noonan reviewed the list of withdrawals from the Ohio Election Commission, which includes Friends of Sean Rogers and Friends of Ernest Gause. Member Wunnenberg moved to withdraw the complaints due

to the campaign committees' compliance; seconded by Member Wyenandt. Roll

call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Withdrawal Approved  
*dt* 12/19/16  
 Admin. Sign & Date

Butler County Board of Elections

Ohio Election Commission  
December 19<sup>th</sup>, 2016

Withdrawal of Complaint

**Campaign Committees in Compliance:**

**Friends of Sean Rogers- West Chester Township Trustee**

- Originally referred for failure to file 2015 Annual report. Committee filed the 2015 Annual & Termination campaign finance report on 11/29/16. Committee is now in compliance with Ohio campaign finance laws.

**Friends of Ernest Gause- Lakota School Board Member**

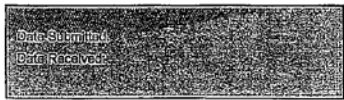
- Originally referred for failure to file 2015 Post-General report. Committee filed the 2015 Post-General & Termination campaign finance report on 12/05/16. Committee is now in compliance with Ohio campaign finance laws.

Under New Business, Director Noonan submitted the Records Disposal Form RC3 for materials that have met their retention dates. Member Hall moved to approve the Records of Disposal Form RC3 effective December 31, 2016;

seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor: motion carried.



**CERTIFICATION OF RECORDS DISPOSAL**

Butler County Board of Elections Diane Noonan 513-887-3700 Board of Elections & Records Center  
 (local government entity) (unit) (contact person) (telephone number) (location of records)  
 1802 Princeton Road Suite 600 Hamilton 45011 Butler NO RECORDS PERHANS  
 (address) (city) (zip code) (county) To be filed w/ Butler County Records Commission  
 Record Commission Secretary: Rhonda L. Freeze 513-887-5607 or [freeze@butlercountyohio.org](mailto:freeze@butlercountyohio.org)

I hereby certify that the records listed on this Certification of Disposal are being disposed of according to the time periods stated on the approved *Records Retention Schedules (RC-2)*. No record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. In addition, microfilm created in place of any original record listed on this RC-3 will be stored according to ANSI Standards and all microfilm master negatives will only be used to create use copies. It is a responsibility of the local government to ensure the preservation and accessibility of any records retained in electronic format.

*Diane J. Noonan*  
 (signature of responsible official)

*Director*  
 (title)

513-887-7914  
 (telephone number)

**Please Note:**  
 Records Commissions retain a permanent copy of this form.

**CERTIFICATION OF RECORDS DISPOSAL**

Butler County Board of Elections  
 (political subdivision name) (unit)

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type To be destroyed	Media Type To be retained (if any)	Inclusive Dates of Records		Proposed date of destruction
	Schedule Number	Date the RC-1 or RC-2 was approved by the Records Commission			From	To	
Absentee Ballot Applications 4 years	CBE-01 BOE-01	09/17/2014	Paper		2012 and prior		12/31/2016
Ballots Used and Unused 60 days after non-federal & 22 months after federal	CBE-06 BOE-06	09/17/2014	Paper		Federal November 2012 and prior + general 2015 and prior		12/31/2016
Cash Books 10 years	CBE-10 BOE-10	09/07/2014	Paper		2006 and prior		12/31/2016
Correspondence 1 year	CBE-13 BOE-13	09/07/2014	Paper		Received 12/31/2015 and prior		12/31/2016
Petitions of Candidates 8 years	CBE-18 BOE-18	09/07/2014	Paper		2010 and prior		12/31/2016

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type	Media Type To be retained	Inclusive Dates of Records	Proposed date of destruction	
Poll Books and Summary Sheets 6 years	CBE-19 BOE-19	09/17/2014	Paper		2010 and prior	12/31/2016	
Poll Lists 2 years	CBE-20 BOE-20	09/07/2014	Paper		2014 and prior	12/31/2016	
Poll Officials 2 years	CBE-21 BOE-21	09/07/2014	Paper		2014 and prior	12/31/2016	
Receipt Books Until Audited/Report Released	CBE-25 BOE-25	09/17/2014	Paper/Electronic		Audited & Audit Report Released	12/31/2016	
Vouchers Until Audited/Released	CBE-27 BOE-27	09/17/2014	Paper/Electronic		Audited/Audit Report Released	12/31/2016	
Withdrawal of Candidacy Notice 1 year	CBE-29 BOE-29	09/17/2014	Paper		2015 and prior	12/31/2016	
Change of Name-Deaths- Disenfranchise 2 years	CBE-31 BOE-31	09/17/2014	Paper		2014 and prior	12/31/2016	
Change of Address/Name Notifications 4 years	CBE-36 BOE-36	09/17/2014	Paper		2012 and prior	12/31/2016	

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type	Media Type To be retained	Inclusive Dates of Records	Proposed date of destruction	
Absentee Identification Envelopes 60 days after non-federal & 22 months after federal	CBE-38 BOE-38	09/17/2014	Paper		Federal November 2012 and prior or general 2015 and prior	12/31/2016	
Provisional Ballot Affirmations 4 years	CBE-040 BOE-040	09/17/2014	Paper		2012 and prior	12/31/2016	
Payroll Records 4 years	CBE-042 BOE-042	09/17/2014	Paper		2012 and prior	12/31/2016	
Acknowledgements/Confirmations Cards (undeliverable) 4 years	CBE-47 BOE-47	09/17/2016	Paper		Date stamped 12/31/2012 and prior	12/31/2016	
Voter Verified Paper Audit-VVPAT 60 days after non-federal & 22 months after federal	CBE-48 BOE-48	09/17/2014	Paper/Electronic		Federal November 2012 and prior + general 2015 and prior	12/31/2016	
Voting Machine Reports 60 days after non-federal & 22 months after federal	CBE-49 BOE-49	09/17/2014	Paper/Electronic		Federal November 2012 and prior + general 2015 and prior	12/31/2016	
Mailing Envelope/Absent Ballot 60 days	CBE-59 BOE-59	09/17/2014	Paper/Electronic		September 2016 and prior	12/31/2016	
Proof of Ballots 60 days	CBE-60 BOE-60	09/17/2014	Paper		September 2016 and prior	12/31/2016	

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type	Media Type To be retained	Inclusive Dates of Records	Proposed date of destruction	
Report Forms 60 days	CBE-61 BOE-61	09/17/2014	Paper		Elections with no pending legal actions held 10/01/2016 and prior	12/31/2016	
Certifications of Most Populous County of Overlapping Candidates 60 days	CBE-62 BOE-62	09/17/2014	Paper		Elections with no pending legal actions held 10/01/2016 and prior	12/31/2016	
Copies of State Issues and Statewide Candidate Petitions 60 days	CBE-64 BOE-64	09/17/2014	Paper		Elections with no pending legal actions held 10/01/2016 and prior	12/31/2016	
Unofficial Election Results 60 days	CBE-65 BOE-65	09/17/2014	Paper		Elections with no pending legal actions held 10/01/2016 and prior	12/31/2016	
Duplicate Records from Statewide Voter Registration Database 60 days	CBE-70 BOE-70	09/17/2014	Paper/Electronic		Elections held 10/01/2016 and prior	12/31/2016	
Duplicate or Incomplete Voter Registration 4 years	CBE-71 BOE-71	09/17/2014	Paper		Received 12/31/2012 and prior	12/31/2016	
Returned Undeliverable 60 day Notices Until elector votes or elector removed from voter registration list	CBE-72 BOE-72	09/17/2014	Paper/Electronic		Elector appears to vote or is removed from registration list	12/31/2016	
Copies of Identification from Electors with Absentee Ballot and Identification Envelope 90 days after receipt	CBE-75 BOE-75	09/17/2014	Paper		Received September 2016 and prior	12/31/2016	

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type	Media Type To be retained	Inclusive Dates of Records	Proposed date of destruction	
Authority to Vote Slips 60 days	CBE-86 BOE-86	09/17/2014	Paper/Electronic		Elections held 10/01/2016 and prior	12/31/2016	
Declaration of Elector Unable to Mark Ballot 60 days	CBE-89 BOE-89	09/17/2014	Paper/Electronic		Elections held 10/01/2016 and prior	12/31/2016	
Authorization for Elector to Update Signature Until updated	CBE-95 BOE-95	09/17/2014	Paper/Electronic		Until Updated	Ongoing	
Election Hardware Inventory No longer administrative value	CBE-97 BOE-97	09/17/2014	Paper/Electronic		Until no longer of administrative value	Ongoing	
Election Day Precinct Incident Log 60 days after election or 22 months after Federal election	CBE-98 BOE-98	09/17/2014	Paper/Electronic		Federal November 2012 and prior + general 2015 and prior	12/31/2016	
Absent Voter Challenge 60 days after election or 22 months after Federal election	CBE-100 BOE-100	09/17/2014	Paper/Electronic		Federal November 2012 and prior + general 2015 and prior	12/31/2016	

Director Noonan reviewed the 2017 Board Meeting Schedule.

Under the Director's Report, Director Noonan stated the staff luncheon will be held today at Kona Grill. All of the part-time people left last week.

Director Noonan and Deputy Director Bucaro met with Tawana Keels and Charlie Young from the Commissioners' Office to discuss our budget. Deputy Director Bucaro reviewed the final budget stating there were a few changes from the original proposal, including the health insurance total being a little lower than originally projected. Director Noonan stated the money for the new voting equipment is not going to be placed in the budget but they did approve us to shop. Member Hall asked if there were qualifiers for equipment. Deputy Director Bucaro stated the qualifier will be state funding.

Director Noonan stated the Commissioners are giving a two percent cost-of-living raise to all employees in 2017 effective January 1st. Member Hall asked if the total raise is two or four percent. Deputy Director Bucaro stated it is a four percent raise but only two percent is applied to the base salary with the additional two percent being a one-time bonus in March 2017. The disbursement allocation of the bonus is up to the individual offices. The employees under the Commissioners' Office are getting their bonus in three payments in 2017.

Under the Deputy Director's Report Deputy Director Bucaro stated the OAEO Conference is in Columbus at the Hilton beginning January 10-13, 2017. She will be there all week as she will become the 1<sup>st</sup> Vice President of the OAEO.

Deputy Director Bucaro stated all of the vendors will be at the OAEO Conference and the new equipment will be available for review. Last week, Dominion was here for us to view their new equipment and we are very impressed with the system capabilities. It must be certified by the EAC and then has to be certified by the State of Ohio. Member Hall asked when we would be ready to purchase a new voting system. Deputy Director Bucaro stated the systems must get certified first and then we need to see the proposals. We hope to have a decision by late spring or early summer 2017.

Deputy Director Bucaro is submitting four ideas, Fast Pass Early Voting, the selfie station in Early Voting, Facebook ads for recruiting poll workers, and on-

line poll worker training, from the Butler County Board of Elections for the Bright IDEA award at the OAEO Conference from the Secretary of State. It is nice recognition for the County.

With no further business, Member Hall moved to adjourn; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The meeting was adjourned at approximately 9:40 a.m.

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Frank Cloud, Chairman

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Diane Noonan, Director

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Todd Hall, Member

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Chris Wunnenberg, III Member

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Kathleen Wyenandt, Member