

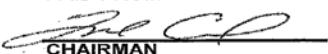
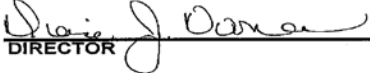
Butler County Board of Elections Board Meeting Minutes October 17, 2016

The Butler County Board of Elections met on Monday, October 17, 2016, at 9:10 a.m. for a regular meeting. Roll call was taken and present were Chairman Frank Cloud, Member Kathy Wyenandt, Member Todd Hall, Member Chris Wunnenberg, Director Diane Noonan, Deputy Director Jocelyn Bucaro, and Executive Assistant Donna DeFazio and guests SOS Regional Liaison Beth Hamad and Peter Ketchem-Colwill with Ohio Together.

Chairman Cloud submitted the bills for approval. Member Hall moved to approve the bills; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

BILLS October 17, 2016		
0100-5460-520000	Office supplies	2,527.01
0100-5460-521000	Postage	35.18
0100-5460-524000	Gas-fuel-oil	42.84
0100-5460-529000	Other mat'l & supplies	47,634.56
0100-5460-530075	Technology support	7,717.94
0100-5460-530550	Employee job related mileage	235.62
0100-5460-536000	Contract services	15,971.26
0100-5460-530250	Advertising	787.59
0100-5460-530320	Polling Place Rentals	875.00
TOTAL BILLS		75,827.00
PAID FROM THE GENERAL FUND		
 CHAIRMAN	 DIRECTOR	

BILLS
October 17, 2016

OFFICE SUPPLIES (520000)

All Computer Supplies

Toner supplies	251.93
Toner supplies	159.99

Ellenberg, Kim

Coffee supplies	6.93
-----------------	------

Murphy Supply Company

Kitchen supplies	144.95
------------------	--------

Ohio Labor Law Posters

2017 posters	79.50
--------------	-------

Office Depot Inc

Toner supplies	435.86
Office supplies	26.99
Toner supplies	712.64
Office supplies	109.95

Patel, Samantha

Office supplies, fly traps	22.27
----------------------------	-------

TNT Papercraft Inc

20 cases of copy paper	576.00
------------------------	--------

TOTAL OFFICE SUPPLIES (520000)	2,527.01
---------------------------------------	-----------------

POSTAGE (521000)

Fedex

August shipment	35.18
-----------------	-------

TOTAL POSTAGE (521000)	35.18
-------------------------------	--------------

GAS-FUEL-OIL (524000)

Voyager Fleet Systems Inc

Fuel for BOE van, 9/14/16	42.84
---------------------------	-------

TOTAL GAS-FUEL-OIL (524000)	42.84
------------------------------------	--------------

OTHER MATERIAL/SUPPLIES (529000)

Barrett Brothers

15,000 Provisional envelopes	1,746.85
------------------------------	----------

BBM Battery Inc

400 voting terminal batteries	33,000.00
-------------------------------	-----------

CDW Government Inc	
HP printer supplies	2,948.53
DeFazio, Donna	
Election night meal supplies, 9/13/16	32.53
Election Systems and Software Inc	
Election day ballots, 9/13/16	521.81
Ballot on demand, 9/13/16	640.20
Home Depot	
Warehouse supplies	30.82
Lowe's Companies, Inc	
Warehouse supplies	66.48
Office Depot Inc	
Election supplies, pollworker dept	110.79
Election supplies, pollworker dept	43.32
Toner supplies, reg list 9/13/16	204.99
Election supplies, precinct supplies 11/8/16	120.80
Election supplies, precinct supplies 11/8/16	60.28
Printer Zink, Inc (aka American Printing)	
2000 Pollworker manuals, 11/8/16	4,910.00
Quality Publishing Company Inc	
4544 polling precinct change cards 11/8/16	2,531.43
Security Lock Company	
Locks and keys replacement, conference rooms	198.50
Smith, Mickey	
Election night meal, 9/13/16	417.00
3 large tablecloths for EV	50.23
TOTAL OTHER MATERIAL/SUPPLIES (529000)	47,634.56
TECHNOLOGY SUPPORT (530075)	
Data Information Management Systems	
Dimnet maintenance fees, September	6,684.52
ESRI, Inc	
2017 Annual maintenance fees, GIS/MAP	1,033.42
TOTAL TECHNOLOGY SUPPORT (530075)	7,717.94
EMPLOYEE JOB RELATED MILEAGE (530550)	
Cuevas, Tammy	
Various locations, recruiting poll workers	235.62

TOTAL EMPLOYEE JOB RELATED TRAVEL (530550)	235.62
OTHER CONTRACT SERVICES (536000)	
Election Systems and Software, Inc Ballot set-up and processing fees, 9/13/16	443.31
Frontier Communications 2016 monthly listings in Oxford, 9/22/16-10/22/16	5.00
Fairfield City Polling place custodial fees, 9/13/16	90.00
Hamilton City School District Treasurer Polling place custodial fees, 9/13/16	990.00
Miami University , Hamilton Polling place custodial fees, 9/13/16	150.00
Middletown City Polling place custodial fees, 9/13/16	720.00
Miami University, Marcum Polling place custodial fees, 9/13/16	180.00
Miami University, Verity Lodge Polling place custodial fees, 9/13/16	150.00
North Fairfield Baptist Church Open house training 11/3 and 11/5	500.00
Noonan, Diane Yearly rental of UPS box, Sub H.B. 359	240.00
Star Cleaners Dry clean 5 large tablecloths	74.95
Two Creative Design Group Training consulting/set-up of facebook ad to recruit pollworkers	590.00
University Moving and Storage Pickup and delivery voting units, 9/13/16	11,658.00
Wayne Township Hall Polling place custodial fees, 9/13/16	180.00
TOTAL OTHER CONTRACT SERVICES (536000)	15,971.26
ADVERTISING (536000-530250)	
Cox Media Group Ad, deadline to register, 9/13/16	787.59
TOTAL ADVERTISING (536000-530250)	787.59

POLLING PLACE RENTALS (536000-530320)

First Baptist Church of Hamilton Rental fees, 9/13/16	100.00
Hamilton Christian Center Rental fees, 9/13/16	150.00
Heartland of Woodridge Rental fees, 9/13/16	50.00
Hilltop Baptist Church Rental fees, 9/13/16	75.00
North Fairfield Baptist Church Rental fees, 9/13/16	150.00
Partners In Prime Rental fees, 9/13/16	75.00
Poasttown First Church of God Rental fees, 9/13/16	200.00
West Chester Of The Nazarene Rental fees, 9/13/16	75.00
TOTAL POLLING PLACE RENTALS (536000-530320)	875.00

Chairman Cloud submitted the minutes of September 12, September 13 and September 23, 2016 for approval. Member Hall moved to approve the minutes of September 12 and September 13; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Member Wyenandt moved to approve the minutes of September 23; seconded by Member Wunnenberg. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	abstain
Member Wunnenberg	yea

Majority in favor; motion carried.

Director Noonan acknowledged the Receipt of the following Directives, Advisory and Memorandum from the Secretary of State:

Directives

- | | | |
|-------------------|----------------|--|
| 09/13/2016 | 2016-33 | Absentee Ballots – Mailing Envelopes and Notice To Absentee Voters |
| 09/14/2016 | 2016-34 | Instructions Regarding the Review, Examination, And Verification of the Supplementary Part-Petitions Proposing an Initiated Statute (Drug Price Relief Act) |
| 09/26/2016 | 2016-35 | Ballot Quantities and Important Reminders for the November 8, 2016 Presidential General Election |
| 09/26/2016 | 2016-36 | Absentee Voting |
| 10/14/2016 | 2016-37 | Court Order – Prohibition on Denying an Absentee Ballot Application from an Unregistered Elector |
| 10/14/2016 | 2016-38 | Review of Voter-Identifying Fields on Absentee Ballot Identification Statements and Provisional Ballot Affirmations |

Advisory

- | | | |
|-------------------|----------------|--|
| 09/12/2016 | 2016-07 | Substitute S.B. 63, Online Voter Registration (131st General Assembly) |
|-------------------|----------------|--|

Memorandum

- | | | |
|-------------------|----------------|--|
| 10/11/2016 | 2016-03 | Special Powers and Responsibilities of Sheriff's On Election Day – November 8, 2016 |
|-------------------|----------------|--|

Under Election Business, Director Noonan stated this is the second week of our staff visiting nursing homes to process voters. We have two teams that have completed 11 out of the 27 nursing homes.

The first training for Location Supervisors training starts October 10th. Poll worker training begins on October 12th through October 29th. The second training for Location Supervisors begins on October 31st through November 5th.

We have mailed out 26,461 early voting ballots for the first mailing. We currently have 31,637 ballots issued with 28,084 ballots regular mail, 150 UOCAVA by mail, 461 UOCAVA by email, 8 paper In-Office, 2,294 In-Office TSX, 6 Hand

Carried, 634 Nursing Homes. Deputy Director Bucaro stated in 2012 at this same time we had mailed 29,295 absentee ballots issued including 3,647 in-person ballots so we are currently about 8% over that number. In 2012 early voting opened eight days earlier than it did this year so we are already exceeding absentee ballots requests this year. We are 20% over the same period in 2008, when we had 26,413 absentee ballots issued for the same time. In 2008, in-person voting was only 1,676 and it opened eight days earlier than this year.

Under the Director's Report, Director Noonan stated the work on paving the asphalt to allow us to better manage the traffic on election night has been completed. Member Hall asked how many bay doors will be open on election night. Director Noonan stated there will now be four bay doors open to service the returning cars.

The Poll Worker department has received almost 2,300 poll worker applications. The poll worker training is going well.

Director Noonan stated the 22 temporary people are doing a great job and are very efficient and working great as a team.

Under the Deputy Director's Report, Deputy Director Bucaro stated we processed over 4,000 registrations last week including about 1,000 new voters. There are over 248,000 registered voters in the county currently which is the highest since 2008.

As of the last pay period, there have been 1,200 fewer overtime hours worked than in 2012.

With no further business, Member Hall moved to adjourn; seconded by Member

Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The meeting was adjourned at approximately 9:25 a.m.

Frank Cloud, Chairman

Diane Noonan, Director

Todd Hall, Member

Chris Wunnenberg, III Member

Kathleen Wyenandt, Member