

**Butler County Board of Elections
Board Meeting Minutes
April 18, 2016**

The Butler County Board of Elections met on Monday, April 18, 2016, at 9:05 a.m. for a regular meeting. Roll call was taken and present were Chairman Frank Cloud, Member Kathy Wyenandt, Member Chris Wunnenberg, Director Diane Noonan, Deputy Director Jocelyn Bucaro, Executive Assistant Donna DeFazio and Executive Assistant Eric Corbin.

Chairman Cloud submitted the bills for approval. Member Wunnenberg moved to approve the bills; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	absent
Member Wunnenberg	yea

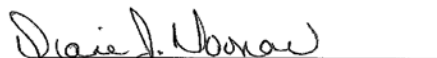
All in favor; motion carried.

BILLS April 18, 2016		
0100-5460-520000	Office supplies	928.05
0100-5460-521000	Postage	635.00
0100-5460-525100	Software/ Hardware Equipment	1,807.39
0100-5460-529000	Other mat'l & supplies	11,966.62
0100-5460-530075	Technology support	12,605.22
0100-5460-536000	Contract services	22,930.00
0100-5460-530250	Advertising	263.36
0100-5460-530320	Polling Place Rentals	875.00
	TOTAL BILLS	52,010.64

PAID FROM THE GENERAL FUND



CHAIRMAN



DIRECTOR

BILLS
April 18, 2016

OFFICE SUPPLIES (520000)

All Computer Supplies

Toner supplies 319.98

Office Depot Inc

Office supplies 22.20

Toner supplies 585.87

TNT Papercraft Inc

10 boxes of copy paper

TOTAL OFFICE SUPPLIES (520000) 928.05

POSTAGE (521000)

United States Postal Service

BRM annual maintenance fees 635.00

TOTAL POSTAGE (521000) 635.00

SOFTWARE/HARDWARE EQUIPMENT (525100)

CDW Government Inc

Projector with brackets for boardroom 1,807.39

TOTAL SOFTWARE/HARDWARE EQUIPMENT (525100) 1,807.39

OTHER MATERIAL/SUPPLIES (529000)

Dex Media Inc

2016 oxford directories 109.70

Election Systems and Software Inc

Election day ballots 10,708.58

Murphy Supply Company

Kitchen supplies 238.95

Office Depot Inc

Election Supplies print center order 292.47

Election Supplies for EV tabulation room 19.92

Videk Inc

Vision sensor barcode scanner 597.00

TOTAL OTHER MATERIAL/SUPPLIES (529000) 11,966.62

TECHNOLOGY SUPPORT (530075)

BCIS

Kronos hardware/ software yearly maintenance, 7/2/16-7/1/17 1,955.40
Network access/user account yearly maintenance, 7/1/16-6/30/17 4,160.00

Data Information Management Systems

Dimsnet maintenance, March 2016 6,489.82

TOTAL TECHNOLOGY SUPPORT (530075) 12,605.22

OTHER CONTRACT SERVICES (536000)

Frontier Communications

2016 yearly listing 3/22-4/21 5.00

Hamilton City School District Treasurer

Poll location custodial fees, 3/15/16 990.00

Miami University , Hamilton

Poll location custodial fees, 3/15/16 150.00

Miami University, Verity Lodge

Poll location custodial fees, 3/15/16 150.00

Millenium Business System Inc

Flex copies 351.00

University Moving and Storage

Pick up and delivery of voting units, 3/15/16 21,284.00

TOTAL OTHER CONTRACT SERVICES (536000) 22,930.00

ADVERTISING (536000-530250)

Cox Media Group

Legal ads, Sommerville tax levy, 3/15/16 99.18
Legal ads, Metro Parks tax levy, 3/15/16 164.18

TOTAL ADVERTISING (536000-530250) 263.36

POLLING PLACE RENTALS (536000-530320)

First Baptist Church of Hamilton

Polling location rental fees, 3/15/16 100.00

Hamilton Christian Center

Polling location rental fees, 3/15/16 150.00

Heartland of Woodridge

Polling location rental fees, 3/15/16 50.00

Hilltop Baptist Church	
Polling location rental fees, 3/15/16	75.00
North Fairfield Baptist Church	
Polling location rental fees, 3/15/16	150.00
Partners In Prime	
Polling location rental fees, 3/15/16	75.00
Poasttown First Church of God	
Polling location rental fees, 3/15/16	200.00
West Chester Of The Nazarene	
Polling location rental fees, 3/15/16	75.00
TOTAL POLLING PLACE RENTALS (536000-530320)	875.00

Chairman Cloud submitted the minutes of March 4, March 15, and March 28, 2016 for approval. Member Wunnenberg moved to approve the minutes; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

Director Noonan acknowledged the Receipt of the following Directives,

Advisories and Memorandum from the Secretary of State:

Directives

- | | | |
|-------------------|----------------|--|
| 03/31/2016 | 2016-11 | Post-Election Audit of the March 15, 2016 Primary Election (and Special Congressional Primary Election for the 8th Congressional District) |
| 04/01/2016 | 2016-12 | The Examination and Verification of Petitions From Independent Candidates for U.S. Senate |
| 04/05/2016 | 2016-13 | Ballot for June 7, 2016 Special Congressional General Election |

Advisory

None

Memorandum

- | | | |
|-------------------|----------------|--|
| 04/01/2016 | 2016-02 | All Major Political Party County Central Committee Chairpersons and Secretaries |
|-------------------|----------------|--|

Under New Business, Director Noonan reviewed the request for the Board to consider consolidating Milford2 which has 117 voters into Milford1 with over 900 voters, due to the dissolution of the village of Somerville. Member Wunnenberg verified that both precincts voted at the same location. Member Wunnenberg moved to approve consolidating Milford2 into Milford1; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

Jay Klein and Joe Andrews, Election Technology Specialists, joined the Board Meeting. Deputy Director Bucaro stated they were invited to the Board Meeting to discuss issues with tabulation on Election Night. Jay Klein submitted a report explaining the problems that were experienced. There were three separate issues during the election. One problem was with the PCS system, which locked them out inexplicably and required a password to login. Jay explained they have not had a password in the system before. The second issue was with the GEMS tabulation server. It is a known problem that the hidden folder that GEMS is located in can lose its permissions, keeping anyone from using the system. The third issue was a tabulation error that happened on Election Night, which resulted in dropped memory cards during tabulation. There was no information lost. Deputy Director Bucaro stated that this is the issue that resulted in a lawsuit with Diebold/Premier through which we obtained the electronic pollbooks. The Assure upgrade was supposed to eliminate the problem but it was never fixed. Jay Klein and Joe Andrews left the meeting.

Member Wunnenberg asked about the plan for a new voting system. Deputy Director Bucaro stated that she and Director Noonan met with the Commissioners' Office last week to discuss this. She distributed an overview of replacing the voting system and electronic poll books in 2017 that she had shared with them. We will be spending about \$5,000 on new voter access cards for the current voting system. We could spend up to \$30,000 on the system to

ensure that the November Election runs smoothly. If we do not replace the voting system in 2017, we will not replace it until 2019 due to the Governor's race and Senate seat in 2018. County Administrator Young indicated the Commissioners felt that the taxpayers of Butler County should not have to pay for a new voting system. They are hoping that state or federal money will be available. He said the funding would not be included in the Tax Budget or the 2017 General Fund Budget. Director Noonan stated that new electronic poll books must be purchased by May 31, 2017, in order to get the 85% reimbursement money but the Commissioners do not want to put that in the budget because they want the e-pollbooks to work with a new voting system. Deputy Director Bucaro indicated she also reminded them about the ongoing cost of maintenance and licensing for the current voting system, which is about \$300,000 annually for an out-of-date system.

Under Election Business, Director Noonan stated that the audit was completed in two days beginning on April 12th. The three locations randomly chosen by the Board were Lakota West Freshman School, VanGorden Elementary and Wayne Township Hall. There were no discrepancies found. The total cost to conduct the audit was \$6,078.23, which included preparation and staff time. Member Wyenandt moved to certify the post-election audit of the March 15, 2016 Primary Election; seconded by Member Wunnenberg. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

Under the Director's Report, Director Noonan stated that the office is preparing for the June 7, 2016 Special Congressional Election. The Poll Worker department is working on assigning four poll workers per precinct. The Secretary of State's Summer Conference is in Cleveland on June 21-23. Director Noonan, Angie Myers, and Joe Andrews will be attending the Conference. Director Noonan reminded the Board Members that the credit hours beginning in 2016 have changed to 10 credit hours annually. Deputy Director Bucaro stated that

the Board Members can also earn credit hours by attending the Election Center classes that Deputy Director Bucaro and Director Noonan will be attending. On May 8th through May 11th Deputy Director Bucaro and Director Noonan will be taking two courses in Auburn, Alabama. The week of August 15th Deputy Director Bucaro and Director Noonan will be attending the National Election Center's Conference in Philadelphia, Pennsylvania.

Director Noonan stated that James Germalic, Independent Candidate for Representative to Congress 8th District for the unexpired term who was not certified for insufficient signatures, has submitted paperwork to sue the Board of Elections. Deputy Director Bucaro stated that Prosecuting Attorney Roger Gates advised her that morning that the Clerk of Courts rejected the filing as payment was not made at the time of the lawsuit filing.

Under the Deputy Director's Report, Deputy Director Bucaro stated the Community Outreach Coordinator Tammy Cuevas started today. Member Wunnenberg stated that he had met her and she is a lovely lady.

Deputy Director Bucaro shared the Voter and Poll Worker Satisfaction Survey results from the March 15, 2016 Presidential Primary Election with the Board. Only 16 voters responded to the survey but we hope to increase the responses each election.

The website redesign is under way and we are hoping to go live sometime in the summer. We invested \$170 to purchase stock photos for the site.

Deputy Director Bucaro stated that on March 23rd she traveled to Columbus, Ohio and testified in Federal Court regarding the lawsuit NEOCH v Husted, which is challenging the changes to election laws passed in 2014 that affected provisional and absentee voters. The case has now ended and awaiting a verdict.

Deputy Director Bucaro noted that we are locking down our ballot today for the June 7, 2016 Special Congressional General Election. UOCAVA ballots go out on Saturday, April 23rd and L&A testing begins on April 25th.

With no further business, Member Wunnenberg moved to adjourn; seconded by Member Wyenandt. Chairman Cloud stated the next meeting is on Monday, May 16, 2016. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	absent
Member Wunnenberg	yea

All in favor; motion carried.

The meeting was adjourned at approximately 9:45 a.m.

Frank Cloud, Chairman

Diane Noonan, Director

Absent

Todd Hall, Member

Chris Wunnenberg, III Member

Kathleen Wyenandt, Member