

Butler County Board of Elections Board Meeting Minutes November 16, 2015

The Butler County Board of Elections met on Monday, November 16, 2015, at 9:15 a.m. for a regular meeting. Roll call was taken and present were Chairman Frank Cloud, Member Bruce Carter, Member Todd Hall, Member Chris Wunnenberg, Director Diane Noonan, Deputy Director Jocelyn Bucaro, Executive Assistant Donna DeFazio and Mike Pitman from Cox Media.

Director Noonan submitted the bills for review. Member Wunnenberg moved to accept the bills; seconded by Member Hall. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Hall	yea
Member Wunnenberg	yea

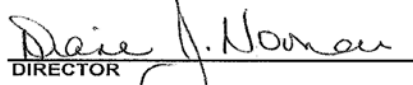
All in favor; motion carried.

BILLS November 16, 2015		
0100-5460-520000	Office supplies	1,232.33
0100-5460-521000	Postage	10,466.27
0100-5460-529000	Other mat'l & supplies	1,341.15
0100-5460-530000	Maint & repair - equipment	89.00
0100-5460-530075	Technology support	6,489.82
0100-5460-530310	Rental/lease - equip & vehicles	1,722.00
0100-5460-530550	Employee job related mileage	381.64
0100-5460-536000	Contract services	255.00
0100-5460-530250	Advertising	234.50
0100-5460-530320	Polling Place Rentals	875.00
0100-5460-530300	Temporary Contract Workers	6,833.86

PAID FROM THE GENERAL FUND


CHAIRMAN

TOTAL BILLS 29,920.57


DIRECTOR

BILLS
November 16, 2015

OFFICE SUPPLIES (520000)

Office Depot Inc

Office supplies	82.38
Office supplies	40.94
Office supplies	151.68
Office supplies	46.49
Office supplies	146.00
Toner supplies	202.94

Quality Publishing Company Inc

5,000 letterhead envelopes with "Fowarding Service Requested"	273.90
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TNT Papercraft Inc

Copy paper, 10 boxes	288.00
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TOTAL OFFICE SUPPLIES (520000) 1,232.33

POSTAGE (521000)

Pitney Bowes

Postage 2 red ink cartridges & EZ seals	466.27
Meter reserve acct# 18850560	10,000.00

TOTAL POSTAGE (521000) 10,466.27

OTHER MATERIAL/SUPPLIES (529000)

Hall, Todd

Reimbursement, employees election night meals 11/3/15	85.83
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Hathaway Stamps

Deskplate, Board Member Chris A. Wunnenberg III	33.15
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Home Depot

IT supplies	23.63
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Millenium Business System

Election flex b/w and color copies	768.09
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Noonan, Diane

Reimbursement, election dinner meals 11/3/15	406.18
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Office Depot Inc

Election supplies, pollworkers	24.27
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TOTAL OTHER MATERIAL/SUPPLIES (529000) 1,341.15

MAINT & REPAIR - EQUIPMENT (530000)

All Computer Supplies

Repair HP printer, Registration	89.00
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TOTAL MAINT & REPAIR - EQUIPMENT (530000)	89.00
TOTAL TECHNOLOGY SUPPORT (530075)	6,489.82
RENTAL/LEASE - EQUIP & VEHICLES (530310)	
Pitney Bowes	
Mailing equipment lease, 4/30/15-10/30/15	1,722.00
TOTAL RENTAL/LEASE - EQUIP & VEHICLES (530310)	1,722.00
EMPLOYEE JOB RELATED MILEAGE (530550)	
Cloud, Lisa	
Mileages, voting various nursing homes 10/6-10/09	48.45
Mileages, voting homebound voters 10/29-10/30	23.46
Mileages, voting homebound voters 11/2-11/3	35.19
Ellenberg, Kim	
Mileages, voting various nursing homes 10/19/15-10/20/15	23.97
Mileages, voting various nursing homes 10/13/15-10/16/15	81.61
Mobley, Lisa	
Mileages, voting various nursing homes 10/6-10/9	49.62
Mileages, voting various nursing homes 10/3-10/20	83.49
Mileages, voting 1 nursing home, 10/16	14.28
Mileages, voting homebound voters 10/28	21.57
TOTAL EMPLOYEE JOB RELATED TRAVEL (530550)	381.64
OTHER CONTRACT SERVICES (536000)	
Frontier Communications	
Monthly Oxford business listing, 10/22/15-11/21/15	5.00
On Time Telecom, Inc	
5,000 dialmycalls on the go credit	250.00
TOTAL OTHER CONTRACT SERVICES (536000)	255.00
ADVERTISING (536000-530250)	
Cox Media Group	
Legal ad, Fairfield Township Gas Aggregation, 10/18/15	117.25
Legal ad, Fairfield Township Electric Aggregation, 10/18/15	117.25
TOTAL ADVERTISING (536000-530250)	234.50

POLLING PLACE RENTALS (536000-530320)

First Baptist Church of Hamilton Polling location rental fees, 11/3/15	100.00
Hamilton Christian Center Polling location rental fees, 11/3/15	150.00
Heartland of Woodridge Polling location rental fees, 11/3/15	50.00
Hilltop Baptist Church Polling location rental fees, 11/3/15	75.00
North Fairfield Baptist Church Polling location rental fees, 11/3/15	150.00
Partners In Prime Polling location rental fees, 11/3/15	75.00
Poasttown First Church of God Polling location rental fees, 11/3/15	200.00
West Chester Of The Nazarene Polling location rental fees, 11/3/15	75.00
TOTAL POLLING PLACE RENTALS (536000-530320)	875.00

TEMP AGENCY CONTRACT WORKERS (536000-530320)

Robert Half International Inc Temp Agency, w/e 10/2/15	1,315.37
Temp Agency, w/e 10/9/15	1,315.37
Temp Agency, w/e 10/16/15	1,121.20
Temp Agency, w/e 10/23/15	1,315.37
Temp Agency, w/e 10/30/15	1,766.55
TOTAL TEMP AGENCY CONTRACT WORKERS (536000-530320)	6,833.86

Director Noonan acknowledged the Receipt of the following Directives,

Advisories and Memoranda from Secretary of State:

Directives

10/21/2015	2015-19	Unofficial Canvass – November 3, 2015 General Election
11/01/2015	2015-20	Special Congressional Primary & General Election in Ohio’s 8th Congressional District

11/03/2015 2015-21 Court Order – Voting Locations in Hamilton County ONLY to remain open until 9:00 PM; No County may release statewide election results until 9:00 PM; reporting of results must continue to Secretary of State

11/06/2015 2015-22 Official Canvass for the November 3, 2015 General Election

Advisory

10/27/2015 2015-07 Ohio Organizing Collaborative Suspicious Voter Registration Forms

Memoranda None

Under Election Business, Director Noonan submitted a list of candidates to certify for the March 15, 2016 Primary Election. Member Hall moved to certify the list of candidates; seconded by Member Carter. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Certified  11/16/15
Admin. Sign & Date

Butler County Board of Elections
March 15th, Primary Election
Candidates

Representative to Congress 8th District – commencing 01/03/2017

- Ed Gurr – Republican

State Representative 53rd District – commencing 01/01/2017

- Joe Mulligan - Republican

Court of Appeals 12th District – commencing 02/10/2017

- Mike Powell - Republican

County Commissioner – commencing 01/02/2017

- T.C. Rogers – Republican

County Coroner – commencing 01/02/2017

- Lisa K. Mannix - Republican

County Sheriff – commencing 01/02/2017

- Richard K. Jones - Republican

Director Noonan reviewed the unofficial canvass results stating there were a total of 9,868 absentee ballots cast, 72 paper at-the-polls ballots cast and 146 challenged absentee ballots that were not counted. Deputy Director Bucaro stated that all the voters with challenged ballots were contacted except the two with no stubs, three undeliverable and 89 late ballots. Member Carter moved to add 351 valid timely received absentee ballots to the Official Count; seconded by Member Wunnenberg. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Noonan stated there is 1 paper at the polls ballot to be added to the official canvass. Member Carter moved to add 1 ballot to the Official Count; seconded by Member Hall. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Deputy Director Bucaro commented that this election had the lowest early voting turnout since 2005, when no fault absentee voting began. Of those who voted early, more than half voted in-person.

Deputy Director Bucaro stated there were a total of 2,371 provisional ballots cast. Of those, 2,027 are valid, including 20 which were voted at the correct location but in the wrong precinct. We have four provisional ballots for the Board to review. On three ballots, the voters provided the incorrect date of birth. One has the incorrect day, and two have the incorrect years. Deputy Director Bucaro reviewed the Directive 2014-20, which permits Boards to approve provisionals with date of birth discrepancies only when the month or day is incorrect. Member Carter moved to accept the one provisional ballot with the wrong day on the date of birth; seconded by Member Hall. Roll call:

Chairman Cloud yea
Member Carter yea
Member Hall yea
Member Wunnenberg yea

All in favor; motion carried.

Deputy Director Bucaro reviewed the fourth provisional ballot in question. She stated that a husband came in to vote at the polling location in the morning and was processed under his wife's name. The wife came into the polling location in the afternoon and voted a provisional. The discrepancy however, is that the husband was also processed under his own name. The poll workers appeared to catch their error that he signed in the wife's space and then they let him sign correctly under his name and vote. The cards cast report and cards issued at this location balanced, suggesting the ballot issued under the wife's name was cast. The signature on her signature line is clearly not hers. The question is whether to count her provisional. Member Wunnenberg moved to count the provisional ballot of the wife; seconded by Member Hall. Roll call:

Chairman Cloud yea
Member Carter yea
Member Hall yea
Member Wunnenberg yea

All in favor; motion carried.

Deputy Director Bucaro asked the Board to approve 2,029 valid provisional ballots. Member Carter moved to approve 2,029 provisional ballots; seconded by Member Hall. Roll call:

Chairman Cloud yea
Member Carter yea
Member Hall yea
Member Wunnenberg yea

All in favor; motion carried.

Deputy Director Bucaro reviewed a correction to the total provisional ballots cast to 2,373 with 2,029 valid and 344 invalid. The 344 invalid ballots included 295 not registered, three date of birth issues, six identification problems, five missing signatures, 17 incomplete envelopes, 11 wrong polling locations and seven

second votes. Member Carter moved to reject the 344 invalid provisional ballots;

seconded by Member Hall. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Under Old Business, Director Noonan reviewed the problem on election night. Chad Rowley from Dominion came in and reviewed the system, documents and logs. He looked at the uploading and feels that the file in GEMS was possibly corrupted. He took our data back to Dominion and they are trying to duplicate the problem. We will alert Matt Damschroder with the Secretary of State regarding the problem that we experienced on election night. Member Hall stated that he would like for Jay Klein and Joe Andrews to come to a Board Meeting to discuss what happened. Director Noonan stated that for the next election, we will more thoroughly test the ballots for scanning to try to eliminate any problems. Member Hall asked if we felt the scanners are efficient machines. Deputy Director Bucaro stated they are efficient and they are about four years old. Deputy Director Bucaro stated that the vendor will be here in the future to provide maintenance before an election. Deputy Director Bucaro stated that the problem may not be identified by the vendor. The adjudication was ruled out as being part of the problem.

Director Noonan stated that another valid absentee ballot was found in the mail to add to the official count, bringing the total absentee to 352 instead of 351.

Member Carter moved to add one additional absentee ballot to the official count;

seconded by Member Hall. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Under the Director's Report, Director Noonan stated the last day for the temporary workers to work is November 20, 2015. We were not short any poll workers on Election Day which is very good.

Under the Deputy Director's report, Deputy Director Bucaro stated we are doing post-election evaluations on all our systems. We have had three meetings with the Location Supervisors who manage the polling locations to get their input and feedback on the election. We will do the same thing with our staff. We have already started preliminary planning for 2016. The Election Administration Plan is due to the Secretary of State in January 2016 so we will have a final report for the Board to approve at the December meeting.

The Board has a vacancy to fill for Candidate and Ballot Services clerk. We posted it on the Secretary of State website and on our website and we received 19 applications from candidates. We will interview two or three applicants and will have a recommendation for the Board at the next meeting. We would like to fill the position quickly to train on the filings for the March 15, 2016 Primary Election and for setting up the ballot for March.

Chairman Cloud stated that we are reverting back to New Business. Member Hall stated he would like to discuss the coffee for the office. He would like the coffee and all the creamers and sugars to be taken out of the Board of Elections budget instead of the employees paying for coffee. The other Board members agreed it should come out of the Board of Elections budget.

Member Wunnenberg stated that additional lighting is needed in the back of the building. He thought the process for dropping off supplies worked very well and he was very impressed by how well it is managed. All the Board Members liked to work during the election and will continue to be a part of the process.

With no further business, Member Carter moved to adjourn; seconded by Member Hall. Roll call:

Chairman Cloud yea
Member Carter yea
Member Hall yea
Member Wunnenberg yea

All in favor; motion carried.

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The meeting was adjourned at approximately 10:10 a.m.

Frank Cloud, Chairman

Diane J. Noonan, Director

Todd Hall, Member

Chris Wunnenberg, III, Member

Bruce Carter, Member