

**Butler County Board of Elections  
Board Meeting Minutes  
May 18, 2015**

The Butler County Board of Elections met on Monday, May 18, 2015, at 9:00 a.m. for a regular meeting. Roll call was taken and present were Chairman Frank Cloud, Member Bruce Carter, Member Judy Shelton, Member Todd Hall, Director Lynn Edward Kinkaid, Deputy Director Jocelyn Bucaro and Administrative Coordinator Donna DeFazio and a guest George Trapp.

Chairman Cloud stated that there are no bills or minutes to present to the Board this month.

Director Kinkaid acknowledged the Receipt of the following Directives, Advisories and Memoranda from Secretary of State:

**Directives**

**05/06/2015    2015-08        Official Canvass for the May 5, 2015  
Primary/Special Election**

**Advisory                                None**

**Memoranda                              None**

Under Election Business, Deputy Director Bucaro stated we had 71 provisional ballots cast in the election. We know that 61 ballots are valid and 4 additional ballots need the Board to review for approval. Two cases appear that someone other than the voter signed the poll book indicating the poll worker processed the wrong voter. It appears in both cases it was the spouse that signed in the wrong place.

Deputy Director Bucaro stated that the other two voters are a husband and wife who moved to a new precinct and new polling location so they had to vote a provisional ballot. However, they also got voter history in their former precinct according to the electronic poll book on Election Day. It appeared that they were processed at their old polling location according to the electronic poll book but

when we looked at the number of cards cast at the location, we determined there were two fewer votes cast than signatures collected. The poll workers processed their signatures in the electronic poll book but caught the mistake and corrected the problem before they voted and sent them to their correct polling location to vote a provisional ballot so they are valid. Member Carter questioned if the poll workers made any comments regarding the incidents. Deputy Director Bucaro stated they did not record any comments.

Deputy Director Bucaro stated there is one additional ballot to review for Board approval. She spoke to the Secretary of State office regarding the ballot. The voter came into the office to vote in person absentee and completed the absentee application. The address she listed was different from the one in our voter registration record. She moved to a new precinct so she was asked to cast a provisional ballot. When she completed the provisional envelope she wrote her correct house number but her former street address. She provided the correct address on the absentee application. Our Election Counsel in the Secretary of State's office, Carrie Kuruc, explained that the statute does not permit the Board to consider anything other than what is on the provisional envelope itself to determine if it is valid, but she said it is the Board's decision regarding the information on the absentee application.

Deputy Director Bucaro stated there are five invalid provisionals. Two voters were not registered in the State of Ohio. One voter did not provide correct identification and a fourth voter did not provide a correct date of birth according to our records and the voter's registration card. One vote is clearly a second vote and the voter, who is a poll worker, clearly voted absentee in the office on April 17<sup>th</sup> and then voted provisional at the polls. Member Hall stated that he would like to vote on provisional ballots separately. Member Carter moved to accept the 61 valid provisional ballots; seconded by Member Hall. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	yea
Member Hall	yea

All in favor; motion carried.

Member Carter moved to approve the four provisional ballots in question due to pollworker errors in the electronic poll book; seconded by Member Hall. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	yea
Member Hall	yea

All in favor; motion carried.

Member Hall moved to approve the provisional ballot with the correct address number and incorrect address name; seconded by Member Shelton. Roll call:

Chairman Cloud	yea
Member Carter	nay
Member Shelton	yea
Member Hall	yea

Majority in favor; motion carried.

Member Carter moved to reject the five provisional ballots that are invalid for the reasons provided; seconded by Member Shelton. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	yea
Member Hall	yea

All in favor; motion carried.

Director Kinkaid stated there are two absentee ballots with no date of birth and two absentee ballots with the wrong date of birth. Deputy Director Bucaro stated that the Directive states that if the date of birth is missing and everything else on the envelope is correct, it can be valid. Member Carter moved to approve the two absentee ballots without a date of birth; seconded by Member Shelton. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	yea
Member Hall	yea

All in favor; motion carried.

Member Carter moved to accept the two absentee ballots with the incorrect date of birth; seconded by Member Shelton. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	yea
Member Hall	abstain

Majority in favor; motion carried.

Director Kinkaid submitted absentee ballots received after Election Day with the correct postmark to be approved. Deputy Director Bucaro stated there are 58 absentee ballots for approval. Member Carter moved to approve the 58 absentee ballots received after Election Day with the correct postmark; seconded by Member Shelton. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	yea
Member Hall	yea

All in favor; motion carried.

Director Kinkaid submitted the list of candidates to certify to the November 3, 2015 ballot. Member Carter moved to certify the list for the November 3, 2015 ballot; seconded by Member Shelton. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	yea
Member Hall	yea

All in favor; motion carried.

Certified dd 5/18/15  
Admin. Sign & Date

Butler County Board of Elections  
November 3, 2015 General Election  
**Candidates**

**Fairfield City Council Ward 2**

- Craig Keller

**Fairfield City Council Ward 4**

- Tim Abbott

**Liberty Township Trustee**

- Rhonda Freeze

**Middletown City Council at Large**

- Steve Bohannon

**Milford Township Fiscal Officer**

- Mollie L. Hansel

2/25/2014 11:02:27 AM

Under the Director's Report, Director Kinkaid stated that we hosted a District Meeting for the Ohio Association of Election Officials last week and it was very successful. Many stated that it was the nicest district meeting they had attended. We had seven counties represented as well as Pat Wolfe from the Secretary of State's Office and two of our state representatives, Margy Conditt and Alicia Reece and Board Members Judy Shelton and Bruce Carter. Director Kinkaid stated that the staff did an excellent job.

Director Kinkaid thanked the Board for all their help and support over his 10 years at the Board of Elections. He also thanked Deputy Director Bucaro for all her help and all the Board Members and deputy/directors in the past. Member Shelton stated that a lot of good changes have been made during the 10 years with Director Kinkaid. Member Carter stated that we have a great staff and everything was so organized at the district meeting. He stated he would be one of the people who would miss Director Kinkaid after he retires. Member Shelton stated that that one of Director Kinkaid's greatest assets is that he has been a liaison between the parties and he left the political hat outside the door.

Deputy Director Bucaro thanked Administrative Coordinator Donna DeFazio for the organization of the District Meeting. She shared that Donna put the entire event together by inviting the other counties as well as the vendors, created the agenda, had the food catered and handled all the details. The reason it went so well was because of Donna.

Member Carter stated that he enjoyed having the vendors attend the meeting.

Deputy Director Bucaro stated that the Secretary of State is hosting a one day Summer Conference on June 26<sup>th</sup> if any board member would like to attend.

She stated that a post-election meeting was held with the Poll Worker Department and talked at length about the new online poll worker training. We sent out a thank you letter to all the workers that worked in the May Election and posted a survey to ask how the election went for them. We have also discussed recruitment for the November 2015 Election and getting out in the community to do more outreach. We discussed with Hamilton, Clermont and Warren counties about collaborating together to reach out to large employers to recruit poll workers.

Deputy Director Bucaro also stated that there are going to be changes next year to PERS that will affect some of our poll workers and trainers and in-office temporary staff. A change in the rules states that if you have retired from PERS and just work one day after retirement you will lose your health care. There is a Legislative Committee meeting tomorrow at which Deputy Director Bucaro plans to raise the issue to see if there is any kind of action that the Legislative Committee could take.

Member Carter moved to go into Executive Session pursuant to Ohio Revised Code 121.22 (G) (1) to discuss employment issues; seconded by Member Shelton. Roll call:

Chairman Cloud     yea  
Member Carter     yea

Member Shelton    yea  
Member Hall        yea

All in favor; motion carried.

Member Carter moved to go back into Regular Session; seconded by Member

Hall. Roll call:

Chairman Cloud    yea  
Member Carter     yea  
Member Shelton    yea  
Member Hall        yea

All in favor; motion carried.

Member Carter moved to adjourn; seconded by Member Hall. Roll call:

Chairman Cloud    yea  
Member Carter     yea  
Member Shelton    yea  
Member Hall        yea

All in favor; motion carried.

The meeting was adjourned at approximately 10:25 a.m.

**Retired May 20, 2015**

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Frank Cloud, Chairman

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Lynn Edward Kinkaid, Director

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Todd Hall, Member

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Judith A. Shelton, Member

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Bruce Carter, Member