

**Butler County Board of Elections
Board Meeting Minutes
February 17, 2015**

The Butler County Board of Elections met on Tuesday, February 17, 2015, at 9:02 a.m. for a regular meeting. Roll call was taken and present were Chairman Frank Cloud, Member Bruce Carter, Member Todd Hall, Director Lynn Edward Kinkaid, Deputy Director Jocelyn Bucaro and Administrative Coordinator Donna DeFazio.

Director Kinkaid submitted the bills to be approved. Member Hall asked about the TSX software license and hardware maintenance expenses. Deputy Director Bucaro stated that we are charged per machine for the software license and maintenance. We only license and warranty around 1,400 machines that we use in the election and not backup machines. Member Hall asked if the maintenance agreement is optional and Deputy Director Bucaro stated that it is optional but is an insurance plan and our machines are 10 years old. Member Hall asked if we could pay the maintenance agreement on an as needed basis and Deputy Director Bucaro stated yes but does not know if that would be a good financial decision. Member Carter asked if someone from the company is on standby during an election to answer questions. Deputy Director Bucaro stated they have a help desk and we used to pay around \$2,500 each election for someone to be onsite Election Day; however, the staff is more experienced now and we no longer pay for onsite assistance.

Member Carter asked about the time frame for getting presentations for new machines. Deputy Director Bucaro stated that we would need to get a proposal together first and take bids. Member Hall stated that he would like to know the amount of money that was spent on the current equipment over the ten year period of using the machines so we could realize if a lease is cheaper than a purchase. Member Hall moved to approve the bills; seconded by Member Carter. Roll call:

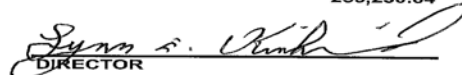
Chairman Cloud yea
Member Carter yea

Member Shelton absent
 Member Hall yea

All in favor; motion carried.

BILLS		
February 17, 2015		
0100-5460-520000	Office supplies	637.41
0100-5460-521000	Postage	14,211.91
0100-5460-525100	Software/ Hardware Equipment	7,042.46
0100-5460-529000	Other mat'l & supplies	4,320.70
0100-5460-530000	Maint & repair - equipment	412.70
0100-5460-530075	Technology support	216,470.02
0100-5460-530310	Rental/lease - equip & vehicles	1,722.00
0100-5460-536000	Contract services	7,328.64
0100-5460-531050	State Filing Fees	1,085.00
PAID FROM THE GENERAL FUND	TOTAL BILLS	253,230.84


 CHAIRMAN


 DIRECTOR

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BILLS
February 17, 2015

OFFICE SUPPLIES (520000)

All Computer Supplies

Printer supplies, left door switch for hp 42.88

Cintas Document Management

140 record center boxes 230.50

Dex Media

2015 2 Oxford directories 100.30

Office Depot Inc

Office supplies 197.98

Office supplies 65.75

TOTAL OFFICE SUPPLIES (520000) 637.41

POSTAGE (521000)

Butler County Commissioners

September-December 2014 3,023.81

Fedex

November shipment 9.85

December shipment 39.16

Pitney Bowes	
Reserve postage account #	
18850560	10,000.00

Quality Publishing Company Inc.	
Mailing 5215 polling location cards, 2/3/15 special	1,139.09

TOTAL POSTAGE (521000)	14,211.91
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SOFTWARE/HARDWARE EQUIPMENT (525100)

Dell Marketing LP	
2 Dell Precision tower pcs for IT	3,048.46
5 Dell Optiplex tower pcs for Admin	3,994.00

TOTAL SOFTWARE/HARDWARE EQUIPMENT (525100)	7,042.46
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OTHER MATERIAL/SUPPLIES (529000)

CDW Government, INC	
3 wireless headsets, pollworker dept	734.18

Home Depot	
Warehouse supplies	41.72

Office Depot Inc	
Election supplies	72.84

Quality Publishing Company Inc	
19,000 Voter Notification Cards	2375.96
5,250 Poll Location Cards	481.74
5,250 Poll Location Precinct Change cards	614.26

TOTAL OTHER MATERIAL/SUPPLIES (529000)	4,320.70
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MAINT & REPAIR - EQUIPMENT (530000)

All Computer Supplies	
Service hp printer, faulty electronic left door	79.00

Hathaway Stamps	
Rapid print digital clock repair	333.70

TOTAL MAINT & REPAIR - EQUIPMENT (530000)	412.70
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TECHNOLOGY SUPPORT (530075)

Data Information Management Systems	
Dimnsnet maintenance, January 2015	6,300.80

Dominion Voting Systems

2015 key card tool license	990.00
2015 TSX units SLA/GEMS software license	118,174.00
2015 EWA-TSX hardware maintenance	89,971.80
ESRI, Inc	
2015 annual maintenance	1,033.42
SOE Software Corporation	
2015 Election night reporting and support	14,995.00
TOTAL TECHNOLOGY SUPPORT (530075)	216,470.02
RENTAL/LEASE - EQUIP & VEHICLES (530310)	
Pitney Bowes	
Mailing equipment lease and maintenance, 10/30/14-01/30/15	1,722.00
TOTAL RENTAL/LEASE - EQUIP & VEHICLES (530310)	1,722.00
OTHER CONTRACT SERVICES (536000)	
Fairfield City	
Polling location custodial fees, 11/4/14	90.00
Frontier Communications	
2015 yearly oxford listing, 1/22/15-2/21/15	5.00
Krznarich, Michael	
Fairfield Township, traffic details during early voting hours 10/25/14	360.00
Neopost	
2015 maintenance of 2 envelope openers, tabber and folder/insertter	5,449.86
Prosource	
2015 maintenance and flex copies, 2 copiers	227.78
Robbins, Drew	
Fairfield Township traffic detail during early voting hours 11/1/14-11/3/14	810.00
Simplex Grinnell	
2015 alarm security monitoring	386.00
TOTAL OTHER CONTRACT SERVICES (536000)	7,328.64
STATE FILING FEES (536000-531050)	
2014 Ohio Election Commission	1,085.00
TOTAL STATE FILING FEES (536000-531050)	1,085.00

Director Kinkaid submitted the minutes for January 20th and February 3rd for approval. Member Hall moved to approve the minutes for January 20th and February 3, 2015; seconded by Member Carter. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	absent
Member Hall	yea

All in favor; motion carried.

There were no Directives, Advisories, or Memoranda from the Secretary of State.

Under Election Business, Deputy Director Bucaro stated there were four provisional ballots cast in the February 3, 2015 Special Election and they are all valid. Member Carter moved to accept the four provisional ballots and count them; seconded by Member Hall. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	absent
Member Hall	yea

All in favor; motion carried.

Deputy Director Bucaro stated that the staff will open the provisional ballots and run them through the scanners along with three additional absentee ballots that were timely returned. We have seven additional ballots to add to the unofficial total and will then get the official results.

Chairman Cloud stated the Board would review the issues to certify to the May 5th Special Election. Deputy Director Bucaro stated all the ballot language has been approved by the Secretary of State and the Prosecutor's Office.

Member Hall moved to approve and certify the issues for the May 5th Special Election; seconded by Member Carter. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	absent
Member Hall	yea

All in favor; motion carried.

Chairman Cloud stated the Board needs to allocate machines and paper ballots for the May 5th Special Election. Deputy Director Bucaro stated the allocation is using the minimum requirement in state law for 175 active voters for each machine. Chairman Cloud asked if Deputy Director Bucaro has a prediction of voter turnout in the May election. She stated that she would estimate 20-25 percent turnout. Member Carter moved to approve the allocation of machines and paper ballots for the May 5th Special Election; seconded by Member Hall.

Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	absent
Member Hall	yea

All in favor; motion carried.

Under Old Business, Director Kinkaid presented the review of the precinct boundary changes in Hanover Township, Fairfield City, Middletown City, and Oxford City. Deputy Director Bucaro asked if there were any questions regarding the proposed changes or if the Board wanted to take any action on the proposal. Director Kinkaid suggested tabling the changes as Member Judy Shelton is absent from the meeting. Member Hall moved to table the proposed precinct changes; seconded by Member Carter. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	absent
Member Hall	yea

All in favor; motion carried.

Under the Director's Report, Director Kinkaid stated the performance reviews for the employees were completed and everyone did well. The commissioners have recommended a two percent increase for employees and Director Kinkaid and Deputy Director Bucaro support giving all employees the two percent raise. Member Carter moved to approve a two percent increase for all employees; seconded by Member Hall. Roll call:

Chairman Cloud	yea
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Member Carter	yea
Member Shelton	absent
Member Hall	yea

All in favor; motion carried.

Director Kinkaid stated that all of the employees did an excellent job and worked hard during the election.

Under the Deputy Director's Report, Deputy Director Bucaro stated that she was appointed to the Ohio Association of Election Officials Legislative Committee.

We are hosting a district meeting for Ohio Association of Election Officials on Thursday, May 14, 2015 beginning at 9:00 a.m. to about 3:00 p.m. The Secretary of State's office will conduct a question and answer session for which the Board Members may earn a credit hour. Senator Bill Coley and State Representative Alicia Reese have also been invited to provide an update on election related legislation, and we are inviting vendors to participate as well.

Roger Gates from the Prosecutor's Office and Randy Quisenberry, Purchasing Manager from Commissioner's office, are also invited to discuss bids and contracts for new voting equipment. Member Hall asked if we had asked about surrounding counties pooling resources for a better price for voting equipment.

Deputy Director Bucaro stated she is not sure that is permitted in Ohio law.

Director Kinkaid stated that 56 out of 88 counties in Ohio had the TSX machines ten years ago.

Deputy Director Bucaro shared that we are exploring an on-line training course for experienced poll workers possibly for the May election. It could save money on training costs as the on line platform would only cost about \$500.00 per election. This would be different from the Secretary of State's online training that does not include training on the e-pollbooks.

Staff brought in the official election results from the Special Election of February 3, 2015. The Board signed the open zero report on the pre-test of the tabulating equipment, the pre-test showing expected results and the closing zero report

showing they took all the votes off the tabulating equipment before starting the official run. The Board also signed the opening zero report of the official count showing zero votes on the tabulating equipment at the opening of the official run. The unofficial results showed 663 total votes cast, with 505 for the levy and 158 against the levy. Seven votes including four provisional votes and three absentee votes were added to the unofficial for a total of 670 votes cast, with 510 for the levy and 160 against the levy. Member Carter moved to certify the official results of the February 3, 2015 Special Election; seconded by Member Hall. Roll call:

Chairman Cloud yea
 Member Carter yea
 Member Shelton absent
 Member Hall yea

Election Summary Report		Date:02/17/15
2015 FEB SPECIAL		Time:09:29:41
Summary For Jurisdiction Wide, All Counters, All Races		Page:1 of 1
Official Results		
Registered Voters 5410 - Cards Cast 670	12.38%	Num. Report Precinct 5 - Num. Reporting 5 100.00%
Issue 1 Madison Local School District		
	Total	
Number of Precincts	5	
Precincts Reporting	5	100.0 %
Times Counted	670/5410	12.4 %
Total Votes	670	
FOR THE TAX LEVY	510	76.12%
AGAINST THE TAX LEVY	160	23.88%

Member Carter moved to go into Executive Session in accordance with O.R.C. 121.22 (G) (1) for the purposes of discussing compensation; seconded by

Member Hall. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	absent
Member Hall	yea

Chairman Cloud stated the Board is back in session. Member Hall moved to increase Joe Andrews' salary to \$54,000 effective immediately and would like to make a directive to Director Kinkaid and Deputy Director Bucaro to lobby the Commissioners to allow Jay Klein to become an employee of the Board of

Elections; seconded by Member Carter. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	absent
Member Hall	yea

Director Kinkaid stated that the next Board Meeting is Monday, March 16, 2015 at 9:00 a.m.

With no further business, Member Hall moved to adjourn; seconded by Member Carter. Roll call:

Chairman Cloud	yea
Member Carter	yea
Member Shelton	absent
Member Hall	yea

All in favor; motion carried.

The meeting was adjourned at approximately 10:40 a.m.

Frank Cloud, Chairman

Lynn Edward Kinkaid, Director

ABSENT

Todd Hall, Member

Judith A. Shelton, Member

Bruce Carter, Member