

**Butler County Board of Elections
Board Meeting Minutes
July 9, 2012**

The Butler County Board of Elections met on Monday, July 9, 2012, at 10:00 a.m. for a regular meeting. Roll call was taken and present were Chairman Frank Cloud, Member Bruce Carter, Member Judy Shelton, Member Tom Ellis, Director Lynn Edward Kinkaid, Deputy Director Jocelyn Bucaro, and Administrative Coordinator Donna DeFazio. Guests were Keith Corman, SOS Regional Liaison and Bob Selak, Attorney at Law.

Chairman Cloud asked for a review of the bills. Director Kinkaid noted several of the bills, specifically the cost of the Court Reporter used during the Protest Hearing of Greg Jolivette costing \$424.00. Also included on the bills were OAEO dues and the election night reporting software from SOE. Member Shelton asked that a correction of the court reporter's name on the bills be made to "Fitch." Member Ellis prompted discussion regarding the copier equipment and leasing and questioned as to whether we owned our copiers or leased them. Deputy Director Bucaro stated that we do lease our copiers. Chairman Cloud asked for approval of bills. Member Carter moved to approve the bills as submitted. The motion was seconded by Member Shelton.

Roll Call:

Chairman Cloud	yea
Member Shelton	yea
Member Carter	yea
Member Ellis	yea

All in favor; motion carried.

Minutes of the May 14, 2012 and May 30, 2012 regular board meetings, as well as the May 30, 2012 Protest Hearing, were brought before the Board for review and approval. Member Ellis questioned whether all of the salary adjustments for staff discussed in the May 14th meeting had been implemented. Director Kinkaid replied that they have been with increases effective June 4th. Member Shelton

asked if the staff were all made aware of the new salary structure during their individual meetings with the Director and Deputy Director. Mr. Kinkaid assured her that the staff was aware of the new structure put in place by the Board. Ms. Bucaro added that the staff was also informed that there is no guarantee of an increase under this system as all increases are subject to funding. An updated list of the final salaries will be provided to the Board. Member Ellis moved to approve the Minutes of May 14th and May 30th. The motion was seconded by Member Carter. Roll call:

Chairman Cloud yea
Member Shelton yea
Member Carter yea
Member Ellis yea

All in favor; motion carried.

Chairman Cloud asked Director Kinkaid to advise the Board of any Directives from the Secretary of State. The following Directives were reviewed by the Board:

Directives:

- | | | |
|-------------------|----------------|--|
| 06/13/2012 | 2012-21 | Observers
<i>The purpose of this Directive is to clarify issues regarding observer activity throughout various stages of the election process. This Directive replaces Directives 2008-29, 2008-97, and Advisory 2008-34, which are rescinded. All boards of elections are instructed to provide one copy of this Directive to each political party, candidate, group of candidates, or issue committee (“appointing authorities”) filing forms appointing observers for any election.</i> |
| 06/13/2012 | 2012-22 | Remaking Optical Scan Ballots
<i>This Directive instructs boards of elections on the proper procedure for remaking optical scan ballots that cannot be accurately read by automatic tabulating equipment. The intent is to ensure that every validly cast ballot is properly counted. This Directive replaces Directives 2008-110, 2008-69, and 2007-031, which are rescinded.</i> |
| 06/13/2012 | 2012-23 | Minimum Qualifications for Directors and Deputy Directors
<i>This Directive establishes minimum qualifications for Directors and Deputy Directors of boards of elections and processes for county boards of elections to follow regardless of whether the appointment is made for a full term at reorganization or at a later date to fill an unexpired term. If the application of these minimum qualifications would result in the demotion or dismissal of a Director or Deputy Director who is</i> |

employed by the board at the time this Directive is issued, these minimum qualifications shall be used as a basis for requiring the Director or Deputy Director to obtain at the expense of the board, education and training in the areas needing improvement for the Director or Deputy Director to attain these minimum qualifications. This Directive supersedes Directives 2007-01 and 2010-02, which are rescinded.

- 06/22/2012 2012-24** **Preparation for the Statewide Mailing of Absentee Ballot Applications for the November 6, 2012 General Election**
This Directive requires each board of elections to update its voter registration database and resolve duplicate records by July 31, 2012 in preparation for the Secretary of State’s statewide mailing of absentee ballot applications for the November 6, 2012 General Election.
- 07/05/2012 2012-25** **Review of Petitions Proposing an Amendment to the Ohio Constitution (Ohio Citizens Independent Redistricting Commission Amendment)**
These petitions concern a proposed amendment to the Ohio Constitution. Butler County will receive 1,065 part-petitions and 7,900 signatures to validate. They are due back to the SOS at 4 pm, July 18, 2012. “Voters First” is a group seeking to place a constitutional amendment on the November ballot that would create an independent citizens commission to draw congressional and General Assembly lines.

There were no Advisories to review.

The following Memoranda from the Secretary of State were reviewed by the Board:

Memoranda from the Secretary of State:

<u>Date</u>	<u>Subject</u>
05/31/2012	EAP Webinar Recording and PowerPoint Presentation (Laura Pietenpol) <i>The PowerPoint presentation and the FAQs related to webinar session “Developing an Election Administration Plan.”</i>
06/05/2012	Accessibility Checklist Feedback (Brett D. Harbage) <i>New ADA requirements went into effect on March 15, 2012, which prompted changes to the Accessibility Checklist tool that boards use to evaluate the accessibility of polling locations. An updated ADA checklist was attached and the board staff member’s input on the checklist requested.</i>

Member Ellis questioned that since we are currently using a large number of public locations, has the need to modify the locations decreased to meet the ADA requirements? Mr. Kinkaid replied that our staff still does assess locations, and Ms. Bucaro added that public buildings are held to different standards than

polling locations, so we are still required to make modifications to comply in many cases.

- 06/11/2012** **Revised Accessible Parking Guide (Joy A. West)**
The Secretary of State's office released a revised Accessible Parking Guide. It will help ensure polling locations have compliant accessible parking spaces. The two-page guide provides details on the proper design and layout of Ohio compliant accessible parking space for cars and vans according to both state and federal regulations. This guide is a great resource that can be used to educate polling locations on how to stripe or re-stripe their parking lots and can be used by staff assessing polling locations for compliance.
- 06/12/2012** **BMV Data Processing (Matt Masterson)**
Many board offices have received and begun processing the BMV data that was provided as indicated in Directive 2012-19. Information relevant to frequent questions regarding the processing of this data is included.
- 06/15/2012** **Voter Registration and Information Update Form (Matt Damschroder)**
Newly prescribed version of the voter registration form to use when providing forms to the public.
- 06/18/2012** **Grant Funds for Polling Location Accessibility (Joy A. West)**
The review of our application for HHS Grant Funds for Polling Location Accessibility has been completed. The grant application has been approved.
- 06/18/2012** **Butler County In-Person Poll worker Training Grant Payment (Keith Corman)**
Butler County Board of Elections was awarded grant funds in the form of a sub-grant from federal dollars the State of Ohio received for In-Person Poll worker Training through the U.S. Health and Human Services' Voting Access for Individuals with Disabilities program, CFDA# 93.617. A monetary amount of \$4,742.50 was approved by the Secretary of State's Office based on documentation submitted by the BOE.
- 06/19/2012** **45-Day UOCAVA Deadline for special election (Matt Masterson)**
Saturday, June 23, 2012 is the 45-day UOCAVA ballot deadline for the August 7th, 2012 special election. Pursuant to Directive 2012-20, boards of elections administering a special election are required to transmit ballots to UOCAVA voters for whom you have received a valid application beginning December 7, 2011. Compliance with this requirement is mandatory.
- 06/26/2012** **Butler County-Tie Vote on the Candidacy of Greg Jolivette (Valerie Bunting)**
Secretary Husted found Mr. Jolivette is not unaffiliated and cannot run as an independent candidate for this

*election. He broke the tie in favor of the protest.
Attached tie vote letter from Secretary Husted.*

06/27/2012

EAP (Keith A. Cunningham)

*Reminder: EAP's must be submitted via PDF.
Submissions in a MS Word will be returned for
reformatting. The deadline for submission is Monday,
July 9.*

06/29/2012

Voter Query (Matt Masterson)

*The voter query look up has officially moved from
BOE extranet to BOE portal. Internet link provided.*

The Board briefly discussed pending litigation regarding boards determining the validity of provisional ballots. Member Shelton mentioned that while at a recent Secretary of State Conference, she questioned the presenter on the NEOCH Consent Decree and on why voters are disqualified if presenting two forms of I.D. on a provisional ballot. The presenter's answer was because "that is current law." Ms. Bucaro added that two recent public records requests included information on provisional ballots previously brought before our Board.

Chairman Cloud asked if there was any Old Business to discuss. Member Shelton commended Ms. Bucaro and the Board Members for advising that no funds be expended in creating office space for Donna DeFazio. Instead, we were able to utilize existing space at no expense. Director Kinkaid added that extra furniture obtained from another office in this building was available and was used to furnish her office.

Also under Old Business, Deputy Director Bucaro asked the Board if they would like to reconsider the Five Points Local Option Petition, per the request of Attorney Don McTigue. The Board had previously not certified this issue for the November ballot. Member Carter stated that in reviewing what was originally submitted, it appears that the Secretary of State and the Prosecutor's Office are "not of one mind" in interpreting the statute, and he recommended that the issue be sent to the Secretary of State for a uniform application and interpretation. Member Carter moved to take a ten minute recess. Member Shelton seconded the motion. Roll call:

Chairman Cloud yea
Member Shelton yea
Member Carter yea
Member Ellis yea

All in favor; motion carried.

The Board recessed.

Following recess, the Board reconvened and addressed Old Business. Director Kinkaid introduced two new staff members to the Board. Kim Ellenburg, who began on June 11th, is currently assigned to the Absentee Department. Also introduced was Ragina Watson who began working on April 3rd in the Registration Department. The two new staff members were introduced to each Board Member. They were also introduced to Mr. Corman of the Secretary of State's office. Mr. Kinkaid noted that Kim and Ragina are both doing an excellent job.

Also under Old Business, the Board returned to the issue of reconsidering the Local Option petition. Member Carter noted that there were conflicting opinions from the Secretary of State's office and the Prosecutor's Office, and he moved that the Board grant the reconsideration of the Five Points Issue. Member Ellis seconded the motion, and asked what the opinion of the Prosecutor's office was on this issue. Mr. Carter stated that Roger Gates advised the Board to deny the petition, and the Board did follow that advice at their meeting to certify. Roll call:

Chairman Cloud nay
Member Shelton nay
Member Carter yea
Member Ellis yea

Due to the tie vote, the issue will be sent to the Secretary of State. Mr. Carter added that due to conflicting positions on the issue between Mr. McTigue and Mr. Gates, it would be simplest to submit those opinions as the statements of the two parties with Cloud/Shelton following the advice of the Prosecutor's Office, and Carter/Ellis following the interpretation of Mr. McTigue. The Secretary of State can then make his decision.

Under new Business, the approval of the November 6, 2012 Election Administration Plan was presented to the Board for review and approval. Deputy Director Bucaro explained to the Board that the goal of the plan was to ask boards to explain in great detail how they will be administering the November Election. We are asked to prepare this plan every two years during federal elections. Member Carter moved to accept and transmit the Election Administration Plan to the Secretary of State as required, seconded by Member Shelton. Roll call:

Chairman Cloud	yea
Member Shelton	yea
Member Carter	yea
Member Ellis	yea

All in favor; motion carried.

There was no other New Business.

Director Kinkaid presented his Director's Report and began by sharing with the Board a Certificate of Records Disposal for their approval. The records have met the requirements and deadlines for disposal according to our Retention Schedule. Member Shelton questioned the requirements for disposal of records, and brought up a recent public records request that included records dating back to the 2008 Presidential Election. Mr. Kinkaid stated that while we were able to fulfill the request, it was rather difficult because some of the hard copies of the documents included in the request are missing, specifically Board Packets from 2008. It is still unclear as to whether the documents were disposed of, but it has been verified that they are not currently in storage at the Records Center. Member Shelton suggested that a policy be put into place where no records are disposed of without the approval of the Director, Deputy Director and Board. Member Ellis questioned whether all documents should be scanned before being sent to the Records Center or to be destroyed. Ms. Bucaro stated that the contents of board packets, for example, are stored electronically. She added that some documents are stored in our warehouse, and some are sent to the Records Center for storage until the retention schedule allows for destruction. Mr. Ellis

noted that there is software available for file management that perhaps could aid in organization of our files. Ms. Bucaro replied that our office is very well organized, and that this situation does not reflect the level of organization that we maintain. Director Kinkaid added that regarding this situation, Nancy Piper had recently instructed one of our employees not to destroy any records. This employee was in the process of organizing the warehouse and preparing items for the Records Center. When we received the public records request, some files, specifically Board Packets from 2008, were missing. The hard copies within the Board Packets would have made the turnaround time for fulfilling the public records request much shorter. He added that when he talked to the employee about the missing documents, she stated that she felt she had “messed up.” Deputy Director Bucaro reiterated that information which was needed for the request is stored electronically and that the request was able to be fulfilled. Member Carter questioned the audio files of the Board meetings, and Ms. Bucaro stated that those files are summarized in the Minutes and the audio files have a retention period of two years. Member Ellis questioned that when hard copies of records are sent to the Records Center, are they destroyed, and do we retain an electronic copy? Ms. Bucaro said that once a document has met its retention period, both the hard copy and the electronic copy are destroyed. Member Ellis then moved to approve the submitted Certificate of Disposal. Member Carter seconded. Roll call:

Chairman Cloud	yea
Member Shelton	yea
Member Carter	yea
Member Ellis	yea

All in favor; motion carried.



Ohio Historical Society
State Archives of Ohio
Local Government Records Program

1982 Velma Avenue
Columbus, Ohio 43205

Board Approved: ✓ Date: 7/9/2012

For State Archives - LGRP Use Only	
Date Received:	
Date Reviewed:	
Items requested for transfer:	YES NO
If YES, attach copy of transfer form	

CERTIFICATE OF RECORDS DISPOSAL (RC-3) – Part 1

See instructions before completing this form. Must be submitted with PART 2

Butler County	Board of Elections	Lynn Kinkaid	513-887-7917	Board of Elections
(local government entity)	(unit)	(contact person)	(telephone number)	(location of records)
1802 Princeton Rd., Suite 600	Hamilton	45011	Butler	
(address)	(city)	(zip code)	(county)	(date mailed to LGRP)

Questions: Contact Record Commission Secretary, Rhonda Freeze: 887-3437 or freezer@butlercountyohio.org

I hereby certify that the records listed on this RC-3 and attachments are being disposed of according to the time periods stated on the approved Records Retention Schedules (RC-2) or Application for One-Time Records Disposal (RC-1) listed below. No record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. In addition, microfilm created in place of any original record listed on this RC-3 will be stored according to ANSI Standards and all microfilm master negatives will only be used to create use copies. It is a responsibility of the local government to ensure the preservation and accessibility of any records retained in electronic format.

Lynn Kinkaid Director 513-887-7917
(signature of responsible official) (title) (telephone number)

Please Note: The State Archives retains RC-3 forms for seven years. It is strongly recommended that the Records Commission retain a permanent copy of this form.

Form: SAO/LGRP-RC3 (part 1), Revised March 2009



Ohio Historical Society
State Archives of Ohio
Local Government Records Program

1982 Velma Avenue
Columbus, Ohio 43205

CERTIFICATE OF RECORDS DISPOSAL (RC-3) – Part 2

See instructions before completing this form. Must be submitted with PART 1.

Butler County	Board of Elections
(political subdivision name)	(unit)

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type To be destroyed	(4) Media Type To be retained (if any)	(5) Inclusive Dates of Records		(6) Proposed date of destruction (15 business days from receipt by OHS-LGRP)	(7) For OHS-LGRP use
	Schedule Number	Date the RC-1 or RC-2 was approved by the Records Commission			From	To		
Receipt Books-Until Audited	BOE-ADM78		Paper		1/3/1972-12/28/2001		8/3/2012	
Personnel Files	BOE-ADM75		Paper		01/01/1991-12/31/1994		8/3/2012	
Voting Machine Reports	BOE-49		Paper		11/08/2011		8/3/2012	

Board of Elections Dept: All departments Date Submitted to Admin.: 7.3.2012 Total Boxes: 28

Form: SAO/LGRP-RC3 (part 1), Revised March 2009



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State Archives of Ohio
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Columbus, Ohio 43205

CERTIFICATE OF RECORDS DISPOSAL (RC-3) – Part 2

See instructions before completing this form. Must be submitted with PART 1.

Butler County	Board of Elections
(political subdivision name)	(unit)

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type To be destroyed	(4) Media Type To be retained (if any)	(5) Inclusive Dates of Records		(6) Proposed date of destruction (15 business days from receipt by OHS-LGRP)	(7) For OHS-LGRP use
	Schedule Number	Date the RC-1 or RC-2 was approved by the Records Commission			From	To		
Copies of state petitions	BOE64		Paper		2006-2008		8/3/2012	
Campaign expense reports filed	BOE11		Paper		1989 - 2005		8/3/2012	
			Paper					

Board of Elections Dept: All departments Date Submitted to Admin.: 7.3.2012 Total Boxes: 28

Form: SAO/LGRP-RC3 (part 1), Revised March 2009

Director Kinkaid continued his Director's report and informed the Board that Mr. Jolivette has turned to the Courts to appeal the recent decision by the Secretary of State for his candidacy as an Independent to appear on the November 2012 ballot. Deputy Director Bucaro added that Roger Gates (Prosecutor's Office) has reached out to CORSA regarding assigning counsel from the Ohio Attorney General's office to defend the Board, and he has also made himself available to defend the Board. The filing was made in Columbus. Member Carter hoped that conflicting opinions from the courts regarding "clear and convincing" standards will assist the Board in future decisions.

Also under the Director's Report, Mr. Kinkaid requested Board approval on the hiring of two part-time, summer employees. Martin Shelton and John Gattermeyer are currently assisting in the warehouse commencing June 11 and will work until mid-August. Member Ellis moved that the Board hire the seasonal workers of Martin Shelton and John Gattermeyer as directed by Administration.

Roll call:

Chairman Cloud	yea
Member Shelton	abstain
Member Carter	yea
Member Ellis	yea

All in favor; motion carried.

In her Deputy Director's Report, Ms. Bucaro informed the Board that there were two problems at Manchester School's polling location last election. First, our office referred to the location as the "Manchester Banquet Room," which confused voters who believed that they were to vote at the Manchester Inn in Middletown. Poll Location/Precinct Change cards have since been sent to voters re-naming their polling location as "Manchester School, Banquet Room Door K." We also now realize that our voting signs, being nearly the same size as other yard signs at the voting locations, were overlooked by voters. As a result, we are seeking to address that problem and are ordering 2 foot by 4 foot signs with the name of the polling location clearly visible. Grant money has been received to

help fund one of the signs. Ms. Bucaro shared copies of the signs with the Board. She added that voters were originally moved to Miami University Middletown, then to Manchester School. Therefore, she does not recommend moving the voters again, which would make the third time in one year those voters would be moved. Member Ellis agreed and added that Manchester is more accessible than the University, however, he believes that the name of the door is very confusing. He suggested that voters enter the main door of the building. Parking would be closer and it is the obvious entrance. Ms. Bucaro agreed to revisit the location and look at the situation for the November election.

Ms. Bucaro continued with her report by informing she hopes to have a draft of the Personnel Policy Manual before the Board at the next meeting. She added that the Poll Worker Training Manual as well as our presentation materials have been completely revised. *Train the Trainer* begins next week, and poll worker training begins on July 26th. It is hopeful that with the simplified training instructions, invalid Provisional ballots (“right church, wrong pew”) will be significantly reduced.

Other items in Ms. Bucaro’s report included:

- L & A Testing has begun and we will be doing Public L & A on Thursday, July 12th, at 9 a.m.
- Early Voting for the August Election began July 3rd, and we are currently averaging about two voters in the office a day. To date, we have mailed out 182 ballots for the August Special Election.
- Regarding the BMV Directive we received in May, the updates have been completed, and we now have approximately 180,000 driver’s license numbers in our database. When we use our electronic poll books in August and November, our poll workers will be able to simply scan the voter’s driver’s license to access their record.

Member Ellis asked for a progress report on the SOE software. Director Kinkaid stated that we are having conference calls with them regularly and are on schedule.

Member Shelton drew the Board's attention to a typographical error in one of the attorney's documents regarding Mr. Jolivette's appeal.

With no further business, Member Ellis moved to adjourn, seconded by Member Carter. Roll call:

Chairman Cloud yea
 Member Shelton yea
 Member Carter yea
 Member Ellis yea

All in favor; motion carried.

The meeting was adjourned at 11:42 a.m.

**BILLS
 July 9, 2012**

0001-0076- 200000	Office supplies	1,871.06
0001-0076- 210000	Postage	673.92
0001-0076- 290000	Other mat'l & supplies	3,839.30
0001-0076- 300150	Membership dues and license	2,438.16
0001-0076- 300310	Rental/lease - equip & vehicles	3,463.47
0001-0076- 300500	Travel & training	2,495.38
0001-0076- 300550	Employee job related mileage	85.50
0001-0076- 300750	Telephone & communications	1,045.74
0001-0076- 390000	Contract services	26,733.72
	TOTAL BILLS	42,646.25
PAID FROM THE GENERAL FUND		

BILLS
July 9 , 2012

OFFICE SUPPLIES (200000)

All Computer Supplies

7 toners for HP printers 712.34

CDW Government

2 Panasonic roller exchange kits for scanners 492.00

Hathaway Stamps

1 gold/black magnetic name badge, K. Ellenberg 12.50

Murphy Supply Company

Kitchen supplies 25.00

Office Depot

Office supplies 146.01

Office supplies 102.52

Office supplies 15.92

Office supplies 205.73

Office supplies 75.04

Security Lock

2 keys KABA peaks, cylinder change 84.00

TOTAL OFFICE SUPPLIES (200000) 1,871.06

POSTAGE (210000)

FedEx

Shipments, 5/10/12 - 5/31/2012 68.92

United States Postal Service

BRM maintenance #32002, 8/17/12 - 8/16/13 605.00

TOTAL POSTAGE (210000)	673.92
 GAS-FUEL-OIL (240000)	
Voyager Fleet Systems Inc	
Fuel cost, May 2012	60.85
TOTAL FUEL PURCHASES (240000)	60.85
 OTHER MATERIAL/SUPPLIES (290000)	
Dominion Voting Systems	
20 central administration cards, TSX units	206.73
Home Depot	
Warehouse supplies and tape for pollbook scanners	79.40
O rings for high speed scanner	4.24
Marketing Communication Resource Inc	
Artwork for 12-F return envelope	75.00
75,000 form 12-F return envelope	3,225.00
McCullough Hyde Memorial Hospital Inc	
CPR training materials and certificates, 5/21/2012	35.00
Uline	
Digital scale, warehouse	161.08
4 rolls labels for voting units	52.85
TOTAL OTHER MATERIAL/SUPPLIES (290000)	3,839.30
 MEMBERSHIP DUES AND LICENSE (300150)	
OAEO	
Annual dues, BOE staff, 7/1/12 - 6/30/13	2,438.16
TOTAL MEMBERSHIP DUES AND LICENSE (300150)	2,438.16
 RENTAL/LEASE - EQUIP & VEHICLES (300310)	
General Electric Capital Corp	
Bizhub C353 and 362 copiers lease and maintenance, 7/1/12 - 9/30/12	1,612.47
Pitney Bowes	
Mailing equipment and maintenance, 3/30/12 - 6/30/12	1,851.00
TOTAL RENTAL/LEASE - EQUIP & VEHICLES (300310)	3,463.47
 TRAVEL & TRAINING (300500)	

Bunch, Letha	
Mileage, Spirit seminar, 5/24/12	11.00
Data Information Management Systems	
On-site VR and DIMS training for Pollworker Dept.	1,768.68
DeFazio, Donna	
Mileage, Spirit seminar, 5/24/12	14.25
Mileage, SOS regional conference, Xavier University, Cincinnati, OH, 6/13/12	30.15
Goins, Betty	
Mileage, Spirit seminar, 5/24/12	11.00
Kinkaid, Lynn	
Mileage, SOS regional conference, Xavier University, Cincinnati, OH, 6/13/12	30.15
McKinnon, JacRisia	
Mileage, SOS regional conference, Xavier University, Cincinnati, OH, 6/13/12	30.15
Ohio Secretary of State	
Registration, 12 BOE staff, 2012 summer regional meetings	600.00
TOTAL TRAVEL & TRAINING (300500)	2,495.38
EMPLOYEE JOB RELATED MILEAGE (300550)	
DeFazio, Donna	
Mileage, student program pollworkers, 5/14/12	5.00
Goins, Betty	
Mileage, student program pollworkers, 5/14/12 - 5/23/12	39.00
Harmon, Tiffany	
Mileage, trips to polling locations, 5/2/12 - 5/15/12	41.50
TOTAL EMPLOYEE JOB RELATED TRAVEL (300550)	85.50
TELEPHONE & COMMUNICATIONS (300750)	
Cincinnati Bell Wireless	
Election cell phones, 5/14/12-6/13/12	1,045.74
TOTAL TELEPHONE & COMMUNICATIONS (300750)	1,045.74
OTHER CONTRACT SERVICES (390000)	
Data Information Management Systems	
DIMSNet maintenance, 5/1/12 - 5/31/12	5,766.13
DIMSNet maintenance, 6/1/12 - 6/30/12	5,776.13
Fitch Reporting Inc	
Court reporter and transcript proceedings for protest hearing,	424.00

5/30/12

Prosource

Flex and color copies, 3/24/12 - 6/23/12

117.46

SOE Software Corporation

Election night reporting usage for August and November elections

14,650.00

TOTAL OTHER CONTRACT SERVICES (390000)

26,733.72

Frank Cloud, Chairman

Lynn Edward Kinkaid, Director

Thomas W. Ellis, Member

Judith A. Shelton, Member

Bruce Carter, Member